

## REGULAR BOARD MEETING

### MINUTES

July 15, 2009

The North Carolina Board of Funeral Service met for a duly scheduled Board Meeting at 9:00 a.m. on July 15, 2009 at the Board's office, 1033 Wade Avenue, Suite 108, Raleigh, North Carolina.

Present by Teleconference: Larry Andrews, President and Jack Briggs

Present: Rudy Lea, Tryphina Wiseman, and Elizabeth Webber

Absent: George Parrott, Frank McCree, Mark Blake, and J. T. Willoughby, III

Also Present: Paul Harris, Executive Director; Stephen N. Dirksen, General Counsel; Dan Funchess, funeral licensee, and Lyn Cochrane.

Mr. Andrews called the meeting to order at 9:02 a.m. Mr. Andrews had previously asked Ms. Wiseman to act as secretary for this meeting. Ms. Wiseman had the invocation and Mr. Harris led the Pledge of Allegiance.

Mr. Andrews read the Ethics Awareness & Conflict of Interest and there were no recusals.

Mr. Andrews asked for public comment and there was none.

In Mr. Parrott's absence, Mr. Harris presented the June minutes. Since Mr. Andrews did not receive his copy, the approval was deferred and a copy faxed to him.

Laws, Rules & Legislation: Mr. Briggs stated the Committee was recommending final approval of the proposed rule changes and made the motion to accept the recommendations. Mr. Lea seconded. Mr. Andrews asked Ms. Wiseman to record the vote by roll call. Motion carried.

Mr. Briggs made the motion to approve the Thomson West quote for the new law books. Mr. Lea seconded. Discussion ensued. Mr. Briggs amended his original motion to include the shipping and sales tax of the Thomson West quote and Mr. Lea seconded. Mr. Andrews asked Ms. Wiseman to record the vote by roll call. Motion carried.

Disciplinary Committee: Mr. Lea presented the report and stated there was one addendum. Mr. Briggs made the motion to accept V08-011. Mr. Lea seconded. Discussion ensued. Mr. Andrews asked Ms. Wiseman to record the vote by roll call. Motion carried. Mr. Briggs made the motion to accept the recommendation for M09-018. Mr. Lea seconded. Mr. Andrews asked Ms. Wiseman to record the vote by roll call. Motion carried. Mr. Lea presented the Addendum to the Disciplinary Report. Ms. Wiseman made the motion to accept the recommendation of the Committee for M05-021 and V08-057. Ms. Webber seconded. Mr. Andrews asked Ms. Wiseman to record the vote by roll call. Motion carried.

Mr. Harris stated there had been no payment with regards to the Howell Matter. Mr. Dirksen stated staff was recommending that suit be filed on behalf of the Recovery Fund. Ms. Wiseman made the motion to accept the recommendation and Mr. Lea seconded. Mr. Andrews asked Ms. Wiseman to record the vote by roll call. Motion carried.

Mr. Harris stated there was one final item to Laws & Rules that needed to be discussed. Staff was recommending they be granted authority to make technical/formatting/grammar or punctuation changes to the proposed rules. Mr. Briggs made the motion to approve the recommendation. Ms. Webber seconded. Mr. Andrews asked Ms. Wiseman to record the vote by roll call. Motion carried.

Informational Items: Included was the obituary for former Board Inspector Henry Smith Rowan who died July 7. Mr. Andrews stated he attended the visitation as a friend of Mr. Rowan and as Board President.

Mr. Harris suggested for discussion since the Board meeting was so brief, Members may want to reduce the per diem amount for today and the Crematory Authority who had met Tuesday. Discussion ensued. Ms. Wiseman made the motion to approve the per diem amount of \$25.00. Ms. Webber seconded. Mr. Andrews asked Ms. Wiseman to record the vote by roll call. Motion carried.

Mr. Harris stated the 9:15 a.m. Hearing had been taken care of by the approval of the Consent Order during the Disciplinary Committee report.

Mr. Harris stated the June Minutes needed to be approved. Mr. Briggs made the motion to approve the June Minutes and Ms. Webber seconded. Mr. Andrews asked Ms. Wiseman to record the vote by roll call. Motion carried.

Public Comment: There was none

Mr. Andrews called for a motion for adjournment. Ms. Wiseman made the motion to adjourn and Ms. Webber seconded. Mr. Andrews asked Ms. Wiseman to record the vote by roll call. Motion carried and the meeting was adjourned at 9:40 a.m.

---

Larry Andrews, President

---

George Parrott, Secretary