

REGULAR BOARD MEETING

MINUTES

June 10, 2013

The North Carolina Board of Funeral Service met for a duly scheduled Board Meeting at 9:30 a.m. on June 10, 2013, at the Board's office, 1033 Wade Avenue, Suite 108, Raleigh, North Carolina, and via teleconference.

Present by Teleconference: Harris High, President; J. T. Willoughby III, Vice-President; Ken Stainback, Secretary; Kelly Byrd, Stephen Aldridge III, Tryphina Wiseman and Broadus Combs.  
Absent: Mr. Lawrence Jackson III and John Shields

Also Present: Peter M. Burke, Executive Director, Stephen N. Dirksen, General Counsel, and Lyn Cochrane.

Mr. High called the meeting to order at 9:31 a.m., led the Pledge of Allegiance, had the invocation and read the Ethics Awareness & Conflict of Interest statement. No one recused themselves.

Mr. High asked if there were any guests and there were none.

Finance/Personnel Committee: Mr. Willoughby stated the committee had met in Southern Pines to discuss the hiring of a new inspector and fee increases necessary to do this. Board fees have not been increased in ten years.

Funeral Establishment	\$200 (currently \$150)
Funeral Service	\$100 (currently \$60)
Funeral Director	\$75 (currently \$40)
Embalmer/Funeral Director (when both held by same person)	\$100 (currently \$60)
Embalmer	\$75 (currently \$40)
Transporter	\$75 (currently \$40)

Discussion ensued.

At 9:45 Mr. Aldridge entered the teleconference and discussion continued.

Mr. Aldridge made the motion to accept the fee increases and to hire a 4<sup>th</sup> inspector. Mr. Byrd seconded and the motion carried.

Mr. High adjourned the meeting at 9:52 a.m.

---

Harris High, President

---

Ken Stainback, Secretary