

REGULAR BOARD MEETING

MINUTES

November 12, 2014

The North Carolina Board of Funeral Service met for a duly scheduled Board Meeting at 9:00 a.m. on November 12, 2014, at the Board's office, 1033 Wade Avenue, Suite 108, Raleigh, North Carolina.

Present: Kelly Byrd, President; Ken Stainback, Vice President; John Shields, Charles Graves, Elizabeth Williams-Smith, Tryphina Wiseman and Stephen Aldridge III. Absent: Broadus Combs.

Also Present: Peter M. Burke, Executive Director; Stephen N. Dirksen, General Counsel; Patricia Hayes with North Carolina Funeral Directors Association, Michael Rulison with Funeral and Consumers Alliance of the Triangle, Valduis Lockhart, Funeral Service Licensee, Blair Nelson and Dolores Ramos with SCI, Dorman Caudle with Carolina Donor Services, Fred Jordan with Miracles in Sight, and Board staff members Lyn Cochrane, Beth Anne Prindiville, Sharon Devine, Dara Lyon Warner and Inez Green.

Mr. Byrd called the meeting to order at 9:04 a.m. and led the Pledge of Allegiance.

Mr. Shields had the prayer and Mr. Byrd read the Ethics Statement. Ms. Wiseman stated she had attended the Board of Directors meeting for the National Funeral Directors and Morticians Association in Atlanta the last of October.

Mr. Byrd asked the guests to introduce themselves.

Public Comment: There was none.

Mr. Stainback presented the October 8, 2014, minutes that had been previously mailed to Board members. Ms. Smith noted there was one correction on Page 2, Paragraph 5. There were two "after the" printed. Mr. Graves made the motion to accept the minutes with the correction. Ms. Wiseman seconded and the motion carried.

At this time Mr. Byrd asked Mr. Burke to proceed with the Crematory Authority Election. There were 120 ballots mailed and 48 returned. Board Members proceeded to open the ballots. One ballot was questionable. Mr. Graves made the motion to disqualify that ballot and Mr. Stainback seconded. The motion carried. Results of the 47 ballots accepted: Cecil Burton – 38; Clarence Boston – 9. Mr. Burton was declared re-elected to the Crematory Authority.

Preneed Committee: Mr. Byrd stated the Committee last met September 5. Mr. Burke introduced new staff member Sharon Devine, the new Preneed Program Assistant.

There are 656 licensed preneed funeral establishments, 1,690 individuals licensed to sell preneed and 172,577 active contracts as of November 11, 2014. Mr. Byrd stated this report was for information only.

Disciplinary Committee: Ms. Wiseman stated there was an addendum and made the motion to approve the recommendations for C14-034, C14-042, C14-046, C14-047, C14-037, C14-041, C14-052, C14-053, and C14-057. Mr. Graves seconded and the motion carried. Ms. Wiseman made the motion to approve the recommendation for C13-049. Mr. Graves seconded and the motion carried.

Laws and Rules Committee: Mr. Stainback stated the Committee had met by teleconference on Friday, November 7 to discuss a request from a funeral establishment related to e-signatures on cremation authorizations and contracts. Committee recommends that the matter be considered in the future. This report was for information only.

Finance & Personnel Committee: Mr. Aldridge reviewed the financials in the absence of Mr. Combs. Discussion ensued. Mr. Graves made the motion to accept the financials. Mr. Shields seconded and the motion carried.

Attorney Report: Mr. Dirksen presented his report for information only. Thursday hearings were continued by Mr. Byrd. There are three hearings scheduled for today beginning at 10:00 a.m. New paralegal Dara Lyon Warner was introduced.

Executive Director's Report: Mr. Burke presented the following information.

New Funeral Establishments: Smoky Mountain Cremation & Funeral Service, Clyde.

New Chapels: Genesis Services & Chapel, Kings Mountain; John & Bessie Fields Memorial Chapel, Hobgood.

New Funeral Service Licensees: David Johnson, Brian Moloney, Wendy Keating-Seekins, David Trivette, Harold Wilson.

New Funeral Director Licensees: Frank Repole, Amy Richards.

New Trainees: Ebony Garner, Erin Gregory, Heather Hill, Alexandra Kozak, Thomas Nesbit, James Phillips, James Smith, Raymond Watson, Bryan Winslow.

New Transport Registrations: Herman England, Robin Klein, Steven Mahaffey, Trone Murphy, Van-boris Peterkin, Sharon Rainey.

Mr. Burke introduced new Board staff Sharon Devine and Dara Lyon Warner, already introduced, and Inez Green, the new Board inspector.

The 2015 Draft Budget has been sent to the Finance Committee for review and will be discussed and voted on at the December meeting.

The ICFSEB annual meeting will be February 25-26, 2015, in Dallas, Texas. The Board's Executive Committee usually attends this meeting.

Mr. Burke discussed the ABFSE and ICFSEB change regarding the National Board Examination.

Old Business: There was none.

New Business: There was none.

Mr. Byrd called for a recess to set up for the hearings.

After the hearings at 11:55 Mr. Byrd resumed the Board meeting. Mr. Aldridge asked for an update on the Wilson case. Mr. Dirksen stated the appeal has been filed and is in process. Discussion ensued. Mr. Graves made a motion for copies of the Notices of Hearing to be distributed to Board members prior to hearings. Mr. Stainback seconded and the motion carried.

Ms. Wiseman thanked Mr. Lockhart for his attendance since he will be replacing her in January.

Mr. Stainback stated for clarification that Board members whose terms are expiring must continue to serve until their replacement is named.

Mr. Graves made the motion to adjourn. Ms. Wiseman seconded and the Board meeting adjourned at 12:09 p.m.

M. Kelly Byrd, President

J. Broadus Combs, Secretary