

## NORTH CAROLINA BOARD OF FUNERAL SERVICE

Office: 919-733-9380 • Fax: 919-733-8271 • 1-800-862-0636 • www.ncbfs.org 1033 Wade Ave. Suite 108 • Raleigh, NC 27605-1158

## **CONSUMER COMPLAINT**

(Please type or print clearly)

Submit Completed Form by Mail to:	North Carolina Board of Funeral	Service
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Attn: Legal Department

1033 Wade Avenue, Suite 108 Raleigh, North Carolina 27605

**OR** by Fax to: (919) 733-8271

**OR** by E-mail to: complaints@ncbfs.org

Note: Complaints will not be accepted verbally by phone. If you have general questions regarding the complaint process, please call the Consumer Complaint Hotline at (919) 743-5646. North Carolina residents can also call the North Carolina Board of Funeral Service (the "Board") toll-free at (800) 862-0636.

Note: The Board does not regulate cemeteries. Complaints involving cemeteries should be directed to the North Carolina Cemetery Commission: www.nccemetery.org, phone: (919) 981-2536.

<b>Complaint Against:</b>		
Full Address:		
Telephone Number:		
License/Permit Number:(A licensee directory can be found on the Board's website a www.ncbfs.org. You may also call the Board if you need help locating this number.)		
Your Name:		
Full Address:		
Telephone Number:		
E-mail Address:		
Check here electronic correspondence	if you <b>do not</b> agree to be notified of status updates regarding your complaint via <b>only</b> .	

<b>DESCRIPTION OF COMPLAINT:</b> In the space below, tell us the nature of your complaint. to consider, including names, dates, and places. Use addi <b>of any documents that support your complaint.</b>	
I, the undersigned, hereby submit the above complaint, recollection. I agree to cooperate by furnishing to the information and records in my possession concerning the I have complained. I further agree that I will testify a misconduct of the person or entity against whom I have one of the person or entity against whom I have one of the person or entity against whom I have one of the person or entity against whom I have one of the person or entity against whom I have one of the person or entity against whom I have one of the person or entity against whom I have one of the person or entity against whom I have one of the person or entity against whom I have one of the person or entity against whom I have one of the person of the person or entity against whom I have one of the person of the person or entity against whom I have one of the person of	representatives of the Board all pertinent or requested alleged misconduct of the person or entity against whom a witness if a hearing is held concerning the alleged
I understand that my identity will be disclosed to the func- complained. I understand that anonymous complaints we circumstances, North Carolina public records laws requavailable to anyone who requests them.	ill not be processed. I understand that, except in limited
I understand that the Board cannot give me legal advice court proceeding, and cannot provide any opinions or understand that if I believe I have suffered damages becshould <u>not</u> wait for the Board's disposition of a consume legal advice.	make any determinations regarding civil liability. I ause of an act or omission of a licensee of the Board, I
YOUR SIGNATURE:	DATE: