



# NC BOARD OF FUNERAL SERVICE

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## Request for Review of Public Records

The NC Board of Funeral Service provides upon written request any record subject to the provisions of N.C. General Statute 132, Public Records. The Board reserves the right to impose reasonable fees for the production of public records pursuant to NCGS 132-6.2.

To assure that the Board has a clear understanding of the records requested, individuals making such requests must complete the following information. The completed form may be emailed to the Board at [receptionist@ncbfs.org](mailto:receptionist@ncbfs.org) or by U.S. Postal Service to 1033 Wade Avenue, Suite 108, Raleigh, North Carolina 27605.

Please Print:

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Name of Individual or Organization Making Request

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Physical Address

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City

State

Zip Code

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Email Address

I am requesting the following records:

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Electronic Records will be in PDF or Excel Spreadsheet formats.

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Signature of Individual Making Request

Date