

RESIDENT TRAINEE WORK REPORT - EMBALMING

Trainee Name: JOHN DOE

Trainee Signature: JOHN DOE

Hours Worked: 160

Month: January 2017

NUMBER OF CASES	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
Core Embalming Activities																										
Setting features	X		X	X																						
Mixing fluids	X	X		X		X																				
Raising vessels & inserting tubes	X	X	X	X		X																				
Injecting fluids	X	X	X			X																				
Suturing incisions	X	X	X		X	X																				
Cavity treatment			X		X	X																				
Secondary Embalming Activities																										
Removal & disinfecting of body						X																				
Positioning of body			X																							
Restorative art treatment including hypodermic treatment	X																									
Preparation of autopsied body including treatment of viscera			X																							
Treatment of remains following organ and/or tissue donation			X																							
Application of cosmetics																										
Dressing & casketing				X	X	X																				
Cleaning and disinfection of preparation room					X	X																				
Handling and/or disposing of biomedical waste					X	X																				

Each time that you complete five (5) of the six (6) “core embalming activities” while embalming a decedent, you will receive credit for one (1) embalming case. Completion of “secondary embalming activities” is necessary to demonstrate that you obtained experience in all other aspects of embalming, but you will not receive credit toward the twenty-five (25) embalming cases needed to complete your embalming traineeship.

In the example above, Trainee John Doe assisted with six (6) embalming cases. In Case Nos. 1, 3, and 6, Trainee Doe performed five (5) of the six (6) “core embalming activities.” In Case Nos. 2, 4, and 5, Trainee Doe performed less than five (5) of the six (6) “core embalming activities.” Therefore, Trainee Doe will receive credit for three (3) embalming cases for the month of January 2017 toward the twenty-five (25) embalming cases that must be completed during his traineeship.

Each embalmed decedent should be listed as a separate case in your monthly work report and you should maintain a separate daily checklist for each case on which you work. Please also note that each column in the monthly work report correlates with a case number and not with the date on which the case was performed.