

CREMATORY AUTHORITY

MINUTES

December 29, 2015

The Crematory Authority of the North Carolina Board of Funeral Service met on Tuesday, December 29, 2015 at 11:00 a.m. in the Board's office located at 1033 Wade Avenue, Suite 108, Raleigh, North Carolina.

Present Via Teleconference: William Staton, Chairman; John Headley, Vice Chairman; Cecil Burton, Kelly Byrd, Harris High. Absent: Michael Fulwood, Raymond Hackett, Charles Graves.

Also Present: Peter Burke, Executive Director, Christina Cress, General Counsel and Lyn Cochrane.

Mr. Staton called the meeting to order at 11:03 a.m. Mr. Burke read the Statement of Ethics. No one recused themselves at this time.

Mr. Burton made the motion to accept the December 19, 2014, minutes. Mr. Byrd seconded and the motion carried.

Mr. Burke discussed 2016 legislation and the two items impacting the Crematory Authority of alkaline hydrolysis and the requirement of a crematory manager to have a funeral director/funeral service license. Discussion ensued.

Discussion ensued regarding a universal cremation form and online monthly cremation reports.

Ms. Cress discussed the online sales and brokering of cremation services by unlicensed out of state entities.

Old Business: Discussion ensued regarding the use of electronic signatures on crematory forms and trying to locate the next of kin for signatures of these forms. Ms. Cress stated that these issues are looked at on a case by case basis when the Board is contacted in writing.

Mr. Byrd commended Ms. Cress on her willingness to respond to questions and problems since her employ.

New Business: A Declaratory Ruling has been issued regarding an online crematory. Ms. Cress will make this copy available to Crematory Authority members.

Mr. Burke stated officer election will need to be discussed the first of January 2016 since all members were not in attendance.

There being no further business, Mr. Byrd made the motion to adjourn the meeting. Mr. Headley seconded. The motion carried and the meeting was adjourned at 11:35 a.m.

A handwritten signature in cursive script, appearing to read "Will Staton", written over a horizontal line.

William F. Staton, Chairman

A handwritten signature in cursive script, appearing to read "Michael J. Fulwood", written over a horizontal line.

Michael J. Fulwood, Secretary