



# NORTH CAROLINA BOARD OF FUNERAL SERVICE

## Minutes April 26, 2019 Emergency Board Meeting

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*The North Carolina Board of Funeral Service met in emergency session by conference call on April 26, 2019, at 9:00 a.m. The meeting was properly noticed pursuant to NCGS 143, Article 33C, Public Bodies. Public notice of the meeting included the address of the NC Board of Funeral Service at 1003 Wade Avenue, Suite 108, Raleigh, NC 27605. The emergency meeting was necessary due to unexpected circumstances associated with proposed temporary rules requiring the Board's immediate consideration.*

Present: Steve Herndon, President; Mark Blake, Vice-President; Don Brown, Secretary; Valdus Lockhart; Craig Olive; Hubert Saunders; Chris Watson; and Charles Graves.

Staff and Counsel: Stephen Davis, Executive Director; Amy Mauldin, Assistant Director; and Brett Lisenbee, Compliance Officer.

Guests and Visitors: None present.

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9:00 am      Consideration of Temporary Rules Adoption

Mr. Herndon called the meeting to order at 9:03 am and read the Statement of Ethics and Conflict of Interest. Mr. Herndon asked if any members would be required to recuse themselves from the meeting. None recused.

Mr. Herndon then stated that the emergency meeting was necessary for the Board to consider adoption of the temporary rules that had been noticed and published in the Rules Division of the NC Office of Administrative Hearings on March 20, 2019. He noted that the Board offered a public hearing on April 10, 2019, and that the public comment period expired on April 12, 2019.

Mr. Herndon then explained that the Board must consider whether or not to adopt the temporary rules immediately to meet a submission deadline by 5:00 pm on Friday, April 26, 2019, to the Rules Division in the NC Office of Administrative Hearings as prescribed by statute.

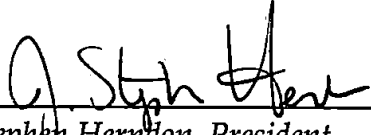
Mr. Herndon then read each rule by its citation as it will appear in the NC Administrative Code if adopted. After reading each rule, Mr. Herndon asked for comment or questions. There were none. Mr. Herndon then invited a motion for adoption.


*Upon a motion by Mr. Graves and a second by Mr. Olive, members voted unanimously to adopt the proposed temporary rules.*

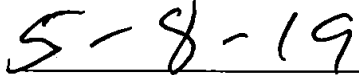
Mr. Herndon asked if there were further business before the Board. There were no other items presented.

*Upon a motion by Mr. Graves and a second by Mr. Brown, members voted unanimously to adjourn.*

**Affirmation:**

  
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J. Stephen Herndon, President

  
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Don Brown, Secretary

  
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Date