

NORTH CAROLINA BOARD OF FUNERAL SERVICE

Minutes
April 13, 2022, Board Meeting

The North Carolina Board of Funeral Service met for a duly scheduled Board meeting on April 13, 2022, at the NC Board of Funeral Service office suite at 1033 Wade Avenue, Suite 108, Raleigh, NC 27605.

Present: Chris Watson, President; Steven Lyons, Vice-President; Thomas Hilderbrand, Secretary; Don Brown; Mark Blake; Steve Herndon; LeShekia Coleman; and Darrell McCormick. Mr. Jansen was absent.

Staff and Counsel: Stephen Davis, Executive Director; Amy Acord, Assistant Director; Catherine Lee, General Counsel; and Brett Lisenbee, Compliance Officer.

Guests and Visitors: Mr. Chase Noble, Executive Director, NC Funeral Directors Association

Mr. Watson called the meeting to order at 9:04 a.m. and led members and staff in a recitation of the Pledge of Allegiance followed by the invocation which Dr. Lyons offered. He proceeded by reading the Statement of Ethics and asked if any members would be recusing themselves. None recused. Mr. Watson then asked if any guests were present and if they wished to offer any public comment. Mr. Chase Noble introduced himself as Executive Director of the NC Funeral Directors Association.

Mr. Watson continued and asked Mr. Hilderbrand to present the minutes from the March 9, 2022, Board meeting.

Approval of Minutes

Mr. Hilderbrand reported that Board staff had sent the minutes to each member for their review prior to the meeting. He asked if there were any questions or changes to the minutes. Hearing none, he invited a motion for approval of the minutes.

Upon a motion by Mr. Blake and a second by Dr. Lyons, the Board voted to adopt the March 9, 2022, minutes as presented.

Mr. Watson recognized Mr. Blake for the Finance and Personnel Committee report.

Finance and Personnel Committee Report

Mr. Blake reported that the Finance and Personnel Committee met twice in April to first hear a summary and review of the February financial reports and then to hear a presentation by Bernard Robinson & Company on the 2021 audit of the Board's financial statements.

April 7, 2022 Meeting

In attendance were Mr. Blake, Chair; Mr. Brown; Dr. Lyons; and Mr. Watson. Staff in attendance were Mr. Stephen Davis, Executive Director, and Ms. Amy Acord, Assistant Director. Mr. Blake said that the

Committee reviewed and discussed the financial reports for the period ending February 2022, and he recognized Mr. Davis for a summary of the reports.

Mr. Davis reported that the Statement of Net Position continued to reflect the Board's very positive and strong net position based on its reserve operating capital as shown in the Unrestricted Fund Balance. He summarized the Board's Current Assets and noted that the balance for the Preneed Recovery Trust Fund was \$466,885.18 compared to \$477,831.52 for the reporting period ending January 2022. He explained that the difference was likely the result of claims payments since January 2022 and which had been approved by the Board. He reported that there may be restitution of prior paid claims in the amount of approximately \$48,000 which would be deposited to the Fund upon receipt. Mr. Davis concluded his summary by stating that there were no balances or other items on the Statement of Net Position that would create concern regarding the Board's net position.

He then summarized the Statement of Revenues and Expenses. He reported that Total License Fee Revenue YTD/Actual was at 79.5% of the projected revenue for FY2022 which was slightly higher than the collection percentage for the same reporting period in 2021. He said that the collection of Cremation Fees was significantly lower than for the same period in 2021: \$60,415 compared to \$123,265. Ms. Acord said that this difference may have been due to cremation fees that had been held while the Board transitioned to the online Cremations Portal in January 2021 and then deposited in February which would have inflated the revenue shown for that reporting period. Mr. Davis said that he and Ms. Acord would research and confirm what created the difference in Cremation Fee revenue for the period ending February 2022 as compared to the same period in 2021. Mr. Davis noted that the Total Revenue as of February 2022 was at 45.3% compared to 48.3% for the same reporting period in 2021. He then reported that the Total Operating Expenses were at 16.2% which is consistent with the expected percentage of expenditures for the end of February. He said that the Total Operating Expenses for the same reporting period in 2021 was slightly higher at 17.5%. He emphasized that the budget thus far for FY2022 was on track in terms of revenues and expenses. He offered to answer any questions from Board members. Mr. Blake thanked Mr. Davis for his summary to the Board and invited any questions or comments. After brief discussion, Mr. Blake moved for the approval of the financial reports for the period ending February 2022.

Upon Mr. Blake's motion, Mr. McCormick offered a second. The Board voted unanimously to approve the February 2022 financial reports as presented.

Mr. Blake continued and reported that the Committee discussed staff recommendations for employee compensation. He asked Mr. Davis to summarize the Committee's discussion and decisions regarding staff compensation. Mr. Davis reminded Board members of their decision in December 2021 to award Board staff a 2% cost-of-living salary adjustment for FY2022, but that implementation of the adjustment would depend upon availability of funds. He then noted an additional recommendation staff presented to the Finance and Personnel Committee in response to unanticipated economic factors which had significant impact on staff compensation. He said that abrupt, sharp increases in the nation's rate of inflation and escalating fuel prices created hardship for employees in paying for food, clothing, rent, mortgages, childcare and for other necessary goods and services. In response, he reported that staff proposed a one-time salary adjustment for Board employees as a way to assist and support them in coping with higher prices for goods and services. Mr. Blake said that the Committee discussed the proposal for a one-time adjustment and authorized a \$1200 for Board staff other than Compliance Inspectors who would receive \$1500 to offset the sharp increases in fuel costs necessary for travel to carry out their assigned duties. There was a brief discussion concerning the current mileage reimbursement rate. Mr. Blake offered to answer any questions from Board members regarding this proposal. He noted that funds were available to award the 2% COLA adjustment that

the Board approved in December 2021 and would be effective May 1, 2022 along with the one-time salary adjustment to offset the sharp rise in costs for goods and services.

April 11, 2022 Meeting

Mr. Blake reported that the Finance and Personnel Committee reconvened on April 11, 2022, to hear a presentation from Patricia Glidewell, an Accounting Manager at Bernard Robinson & Company, regarding their audit of the Board's 2021 financial statements. In attendance were Mr. Mark Blake, Chair; Dr. Steven Lyons; and Mr. Chris Watson. Mr. Brown was unable to attend. Staff in attendance were Mr. Stephen Davis, Executive Director, and Ms. Amy Acord, Assistant Director.

Ms. Glidewell reported that the 2021 audit was streamlined, efficient and went smoothly with input and support from Thomas, Judy & Tucker, the Board's outsourced accounting firm, and from Board staff who provided documents and information regarding the Board's financial reporting systems and internal controls. Ms. Glidewell's summary began with an introduction of the Governance Letter to the Board which indicates Significant Audit Findings and explains that accounting estimates are critical to the evaluation and assessment of the Board's financial statements. She highlighted three [3] of the most sensitive estimates and also cited key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole. Ms. Glidewell reported that the financial statement disclosures are neutral, consistent and clear. She also noted that no new accounting policies were adopted, and the application of existing policies did not change for fiscal year 2021.

Ms. Glidewell continued her summary by reviewing the Independent Auditor's Report and noted the absence of a Management Letter for the 2021 audit because the audit team did not identify any material weaknesses or significant deficiencies in evaluating the Board's 2021 financial statements. She noted that in the opinion of Bernard Robinson & Company, *the financial statements referred to in the audit presented fairly, and in all material respects, the financial position of the NC Board of Funeral Services as of December 31, 2021 and 2020.* She noted that this statement is the *"cleanest and highest-level opinion that Bernard Robinson can issue."*

The remainder of Ms. Glidewell's summary included a detailed explanation of the Board's Financial Statements and the notable lack of any real concern by the auditors for the minor adjusting journal entries that were necessary. Ms. Glidewell reported that the Financial Statements showed increases in cash as a result of increases in preneed trust fund deposits. She said that the Board's Total Net Position was \$1,855,426 in the Enterprise Fund and \$366,246 in the Preneed Recovery Trust Fund which totaled \$2,221,672 for Fiscal Year 2021 which is equivalent to nine [9] months of reserve operating capital. This level of reserve capital indicates a strong net position for the Board. Ms. Glidewell highlighted other portions of the financial statements indicating Total Assets and Total Liabilities.

Ms. Glidewell concluded her remarks by restating that the audit was a thorough, detailed examination and assessment of the Board's financial statements and that it indicated a strong net position for the Board. Mr. Blake offered to answer any questions from Board members regarding the 2021 audit. Brief discussion ensued. Mr. Blake then offered a motion to accept the 2021 Audit Report.

Mr. Hilderbrand offered a second to Mr. Blake's motion, and the full Board voted unanimously to accept the 2021 Audit Report from Bernard Robinson & Company.

Mr. Watson thanked Mr. Blake and Mr. Davis for their comments and continued the meeting by asking Mr. Hilderbrand to present the Preneed Committee report.

Preneed Committee Report

Mr. Hilderbrand reported that the Preneed Committee convened by WebEx teleconferencing on Wednesday, April 6, 2022. In attendance were Mr. Thomas Hilderbrand, Chair; Mr. Chris Watson; and Mr. Darrell McCormick. Staff in attendance were Mr. Stephen Davis, Executive Director; Ms. Amy Acord, Assistant Director; Ms. Catherine Lee, General Counsel; Mr. Brett Lisenbee, Compliance Officer; and Paul Richardson, Preneed Program Manager. He said that the Committee discussed proposed revisions to existing rules regarding the Preneed program resulting from discussion at the March 9, 2022, Board meeting. Additionally, he said that the Committee reviewed and considered two recommendations from staff regarding pending claims and requests from consumers.

Mr. Hilderbrand asked Ms. Lee to summarize the proposed amendments to selected preneed administrative rules. Ms. Lee emphasized that these proposed amendments stemmed from the Board's discussion in March to address their collective concerns regarding the correlation between disciplinary actions and deficient compliance with preneed program statutes and rules. Ms. Lee said that the Committee discussed the Board's requirements for mandatory attendance at preneed continuing education when Letters of Caution are issued or in addressing more serious compliance matters as one way to educate licensees on preneed program requirements. Ms. Lee acknowledged the Committee's concerns and said that the proposed amendments attempted to facilitate compliance among licensees by removing barriers to preneed continuing education opportunities as well as assuring that those in possession of a preneed sales license are fully aware of their obligations to comply with the program's statutes and rules. She noted that an applicant for a preneed sales license is not currently required to take any Board-mandated continuing education on preneed statutes and rules as a requirement for licensure. She said that the Committee discussed creating a requirement that three [3] hours of Board-mandated continuing education on preneed statutes and rules be taken within the preceding three [3] years before first obtaining licensure as a preneed sales licensee.

She noted that the Committee briefly discussed an amendment to the current rule that limits the number of CE hours that licensees may accrue through online instruction. Under existing rule, licensees may take up to two hours of continuing education online. Mr. Hilderbrand said that the Committee discussed whether to increase the cap on the number of CE hours that may be taken by computer, or to remove the limitation altogether. He continued and said that under another existing rule, licensees only may receive credit for CE hours as a prerequisite for licensure renewal for up to two [2] hours that are taken in courses required by the Board.

Mr. Hilderbrand acknowledged that the issues the Committee discussed present a number of challenges in determining how best to amend existing administrative rules. Board members discussed the proposed amendments to existing preneed rules and agreed that there should be further discussion regarding these issues. Mr. Watson acknowledged the importance of minimizing the numbers of disciplinary matters coming before the Board which involve non-compliance with preneed statutes and rules and asked that the Preneed Committee continue their discussions. He asked that the Committee develop recommendations for the Board's consideration at the May 2022 meeting.

Mr. Hilderbrand then reported that the Committee considered two staff recommendations on pending preneed matters and asked Ms. Lee to present them.

Discussion No. 1: Review of Pending Preneed Recovery Fund Application

P22-0003 Summary: The Preneed Committee recommends Preneed Recovery Fund Claim # P22-0003 in the amount of \$7,700.00 be approved.

Preneed Recovery Fund Applicant submits a Preneed Recovery Fund Claim on behalf of herself. On or about July 17, 2018, Applicant gave a Cashier's Check to a formerly licensed preneed establishment ("PN Establishment") in the amount of \$7,700.00 toward preneed funeral services and merchandise. The PN Establishment provided Applicant with a statement of goods and services selected, indicating "pre-paid" in the amount of \$7,700.00. Board staff obtained records showing the PN Establishment deposited \$7,700.00 into its operating account on July 17, 2018. The PN Establishment did not file a preneed contract for Applicant with the Board.

Recommendation: Recommend that Preneed Recovery Fund Claim # P22-0003 in the amount of \$7,700.00 be approved.

Discussion No. 2: Request for Revocation of Irrevocable Preneed Contracts, per N.C. Gen. Stat. § 90-210.65(e)(1)

Members discussed a request from an individual who had purchased a standard trust irrevocable preneed contract on behalf of himself with a North Carolina preneed funeral establishment in 2011. The individual seeks a Board order to revoke the irrevocable preneed contract because he has moved from North Carolina to Kentucky. In support of the request, the individual submits a new irrevocable preneed funeral contract executed under the laws of Kentucky for an amount in excess of the funds paid toward the North Carolina preneed contract.

Recommendation: Approve the requests for revocation of said preneed contracts, pursuant to N.C. Gen. Stat. § 90-210.65(e)(1).

Mr. Hilderbrand offered to provide additional information as needed and to answer any questions from Board members. Brief discussion ensued.

Upon a motion by Mr. Hilderbrand and a second by Mr. Blake, the Board voted unanimously to accept the recommendations from the Preneed Committee as presented.

Mr. Watson thanked the Preneed Committee for their consideration of proposed amendments to the preneed administrative rules and noted the importance of addressing these issues. He then asked Mr. Blake to present the Traineeship Committee report.

Traineeship Committee Report

Mr. Blake said that the Traineeship Committee convened by WebEx teleconferencing on Thursday, April 7, 2022, with Mr. Don Brown; Mr. Chris Watson; and Ms. LeShelia Coleman in attendance along with himself and Stephen Davis, Executive Director, Ms. Amy Acord, Assistant Director, and Ms. Catherine Lee, General Counsel. He reported that the Committee discussed the structure and administration of the Board's Resident Traineeship Program along with reviewing proposals from Ms. Lee to amend existing administrative rules that govern the program.

Mr. Blake recognized Ms. Lee and asked her to summarize the Committee's discussion of the proposed amendments to the administrative rules that govern the resident traineeship program. She noted two primary purposes for the discussion: codification of existing practices in the traineeship program and updating current administrative rules to assure consistency with recent statutory changes. She said that the review of existing rules was to find ways to remove barriers but to retain proper oversight of the traineeship program. Mr. Blake said that the Committee addressed four [4] primary issues in the discussion about the rules.

- Whether or not to continue the current requirement that Registered Supervisors have at least five [5] years of licensed practice and be in good standing;
- Whether or not to lift or amend the current limitation on the number of trainees that a Registered Supervisor may oversee;
- Whether or not to consider alternatives to the requirement that a Registered Supervisor must be physically present on premises when supervising a trainee; and,
- Whether or not some trainees are continuously renewing their traineeships to create a perpetual traineeship.

After discussion, members agreed that the existing rules should include an option for a Registered Supervisor to delegate some supervisory responsibility to other licensees employed by the same funeral establishment when necessary and where feasible. Members acknowledged that the Registered Supervisor would be accountable for the trainee's work and award of credit for hours and cases as recorded and attested to on monthly work reports. Ms. Lee agreed that the concept of *multiple supervision* could be recognized by administrative rule if that was the Committee's direction and preference. Mr. McCormick asked if large firms would be in a better position than smaller ones to consider delegation of some supervisory responsibilities and thought that identifying an internal administrator to coordinate the preparation and timely submission of required trainee reports and documents would be a practical approach. Discussion ensued. Mr. Blake noted that the Committee carefully considered the capacity for all firms regardless of call volume or size to adequately train apprentices. He affirmed that registered supervisors are typically the most senior and experienced licensees in a particular establishment. Mr. Watson shared his perspective as a corporate officer from a family-owned firm and said that sometimes "it takes a village" to assure proper and complete training for apprentices. He questioned whether or not the Board should consider reinstating the provision for an instructional class for registered supervisors.

Mr. Blake continued his report to the Board and briefly addressed an issue regarding some trainees who may purposely renew their traineeship multiple times without certifying thus creating a concept of "perpetual traineeship." Ms. Acord said that most trainees do not renew because additional time is needed to complete examination requirements or their academic requirements for graduation from a funeral service education program. She said that staff have not observed multiple, successive renewals among trainees. She also noted that given the apparent low volume of successive traineeships, Board staff could address these situations on a case-by-case basis.

Mr. Blake observed that the impetus for the Committee meeting was to review the resident traineeship program and determine options and strategies for assuring it meets the Board's objectives for license preparation by acquiring competency and skill through hands-on experience. He also said that the program should not be overly restrictive in its requirements and expectations given the current difficulties in the recruitment and retention of capable funeral practitioners. Mr. Blake said that the Committee would continue to meet and address these issues in developing recommendations for the Board's consideration at a future meeting.

Mr. Watson continued the meeting and recognized Mr. Herndon for the Disciplinary Committee report.

Disciplinary Committee Report

Mr. Herndon said that he and Dr. Lyons met on April 8, 2022, to consider preliminary disciplinary recommendations from staff as follows:

Summary Dismissal

C22-00018

Dismissals

C22-0002 C22-0012 C22-0013 C22-0014 C22-0015 C22-0017

Letters of Caution

M22-0010 M22-0011 M22-0012 M22-0013 M22-0003

Notice of Hearing

M22-00015 M22-00016

Mr. Herndon offered a motion for approval of the Disciplinary Committee's recommendations as presented. Ms. Lee offered additional information regarding M22-003 and noted that staff had received more details regarding this case since the Committee Report was initially prepared. Ms. Lee stated that the Respondent MBA had filed their annual report since the Committee met on April 8, 2022, but still had not paid late fees. She recommended consideration for amending Mr. Herndon's motion to issue a Letter of Caution contingent upon timely payment of outstanding late fees; and, if not paid, then issue a Notice of Hearing. Mr. Herndon accepted the recommendation and amended his motion.

Mr. Herndon moved for approval of the Disciplinary Committee report with an understanding that in the matter of M22-0003, a Letter of Caution would be issued contingent on timely payment of late fees, and, if unpaid, a Notice of Hearing would be issued. Mr. McCormick offered a second to the motion.

Mr. Watson asked for any discussion on the motion. Mr. Blake asked for additional details and clarification in the matter of C22-0018. He expressed concern regarding potential consumer harm. Ms. Lee responded that the consumer's concern was with the amount of reimbursement for a direct cremation by the respondent cemetery. The Board then proceeded to vote on the pending motion.

Upon unanimous vote, the Board approved the Disciplinary Committee report subject to the conditions stated in the motion.

Mr. Watson continued the meeting and recognized Mr. Davis for the Executive Director's report.

Executive Director's Report

Mr. Davis presented the following items to the Board for information and discussion:

- I spoke with media representatives in Henderson County and surrounding area regarding the Board's Order signed on March 21st for a substitute preneed licensee. This order identified Shuler Funeral Home as the successor funeral establishment designated to receive the preneed contract files from Thomas Shepherd & Son. Board staff mailed letters to consumers on March 23rd or 24th updating them on the status of their preneed contracts and providing contact information for actively licensed preneed establishments in Hendersonville, NC. Board staff also provided Shuler Funeral Home a copy of all preneed contracts held by Thomas Shepherd & Son.

- On March 22nd, Rep. Jamie Boles convened a meeting regarding implementation of the NC DAVE system for the electronic registration of death certificates. The implementation date is May 1, 2022. Mr. Watson and the 3 immediate past presidents represented the Board at this meeting. The discussion centered on progress by the NC DHHS for addressing concerns primarily from Board licensees regarding difficulty in reaching the Vital Records HelpDesk for assistance; in acquiring certified copies of death certificates from local Registers of Deeds; and in the time required to process amendments to death certificates. DHHS reported that they had installed a new telecommunications system to improve response times for the HelpDesk; they have hired additional technical support staff; they are working to implement compensation incentives for recruitment and retention of support staff; and they continue to work on ways to reduce the time required for processing amendments. We also learned that there has been a substantial increase in the numbers of medical certifiers who are participating in NC DAVE.

- On March 15th, Amy and I met by WebEx with James Bullard, the new Director of Funeral Service Education at FTCC and the Academic Dean for that program. We spoke about the Board's partnership with FTCC as well as issues regarding the academic preparation of prospective licensees. It was an initial meeting that created an opportunity for us to discuss traineeship issues, pass/fail rates for the State and National Boards, and ways for us to work collaboratively on issues in the future.

Mr. Watson then recognized Ms. Lee for the Legal Case Report.

Legal Case Report

DISCIPLINARY MATTERS

Current Active Cases: 45

Pending Investigation: 15
 Pending Review by Disciplinary Committee: 0
 Pending Dispositive Action: 14
 Pending Hearing: 10
 Post-Hearing: 0
 Other: 6

New files opened since last Board meeting: 22

Notices of Hearing sent since last Board meeting: 7

Consent Orders received since last Board meeting: 4

Cases reviewed by Disciplinary Committee since last Board meeting: 14

PRENEED RECOVERY FUND CLAIMS

Current Active Preneed Recovery Fund Claims: 1

Pending Investigation: 0

Pending Dispositive Action: 1

Preneed Recovery Fund Claims received since last Board meeting: 0

Preneed Recovery Fund Claims re-opened since last Board meeting: 0

Preneed Recovery Fund Claims reviewed by Committee since last Board meeting: 1

Ms. Lee then reported that she met with newly appointed Board member LeShekia Coleman to conduct the mandatory 93B Training and that all Board members are current in having completed this required instruction on the Board's statutes and rules. Ms. Lee noted that all current Board members last took the training in June 2021 and will be re-trained no later than June 2023.

Ms. Lee continued with an update to the Board on a recent meeting of the Joint Legislative Administrative Procedures Oversight Committee in the NC General Assembly. She reported that the Committee had discussed possible changes to the procedures for promulgating administrative rules; had reviewed the licensure activity reporting requirements imposed by NCGS 93B-2 on Occupational Licensing Boards; and discussed ways to improve tracking of military applicants for licensure.

He then asked for any Old Business and New Business items.

Old Business:

Mr. Davis reported to the Board that the waiver it had approved in 2021 to lift the limit on the number of hours licensees could accrue through online instruction expired on March 31, 2022. He reminded the Board that this limitation was imposed by 21 NCAC 34B .0408(2) but that the Board had the authority to waive this rule since it was not otherwise required by general statute. He stated that staff recommended waiving the rule beginning April 1, 2022 and extending through March 31, 2023.

Brief discussion ensued.

Upon a motion by Mr. Hilderbrand and a second by Dr. Lyons, the Board voted affirmatively to waive 21 NCAC 34B .0408(2) for the period April 1, 2022 through March 31, 2023.

New Business:

There were no New Business items offered.

Mr. Watson thanked staff and Board members for their discussion and attention to issues brought before them in the Business Session. He stated that the Board would convene in closed session to consider matters requiring attorney-client confidentiality pursuant to NCGS 143-318.11 after a brief recess.

Upon proper motion and vote, the Board convened in closed session to consider and discuss pending legal matters subject to attorney-client privilege.

Upon proper motion and vote, the Board re-convened in open session. Mr. Watson invited any motions pertaining to the matters discussed in closed session.

Upon a motion by Mr. Hilderbrand and a second by Dr. Lyons, the Board voted to accept Consent Orders in settlement of Case Numbers C21-0132/M22-0004, M22-0014, M22-0005, and R22-0009.

Mr. Watson then announced that the Board would hear oral arguments in the matter of Case Number M21-0110 which would begin at 11:00 a.m.

Upon proper motion and vote, the Board convened in closed session to deliberate on the matter in Case Number M21-0110.

Upon proper motion and vote, the Board reconvened in open session. Mr. Watson invited any motions pertaining to the deliberations in closed session.

Upon proper motion and vote, the Board voted unanimously to grant respondent's application for a Removal and Transportation permit in the matter of Case Number M21-0110, William H. Wagstaff.

Mr. Watson announced a recess for lunch. Mr. Watson reconvened the Board meeting at 1:09 p.m. and announced that the Board would hear oral arguments in matter of Case Number M21-0031.

Upon proper motion and vote, the Board convened in closed session to deliberate on the matter in Case Number M21-0031.

Upon proper motion and vote, the Board reconvened in open session. Mr. Watson invited any motions pertaining to the deliberations in closed session.

Upon a motion by Mr. Hilderbrand and a second by Mr. McCormick, the Board voted unanimously to grant Respondent's application for registration as a resident trainee in Funeral Directing in the matter of Case Number M21-0031, Donnie K. Moore.

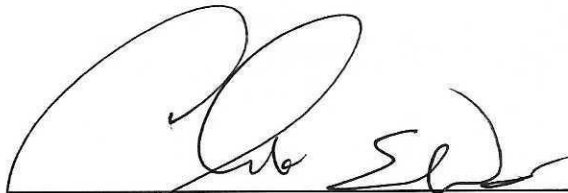
Mr. Watson announced that the Board would recess until 9:00 a.m. on Thursday, April 14, 2022.

Mr. Watson convened the Board meeting at 9:09 a.m. on Thursday, April 14, 2022, to hear from General Counsel in the matter of Case Number M22-0017, James F. Johnson & Sons, Inc. Counsel explained that respondent's attorney had filed a Motion for Continuance of Summary Suspension Hearing until the May Board meeting. Counsel stated that Board staff consents to the Motion for Continuance. Mr. Watson invited a motion on Respondent's Motion for Continuance of Summary Suspension Hearing until the May Board meeting.

Upon a motion by Mr. Blake and a second by Mr. McCormick, the Board voted affirmatively to grant Respondent's Motion for Continuance in the matter of Case Number M22-0017, James F. Johnson & Sons, Inc.

Without further business before the Board and upon proper motion and vote, Mr. Watson adjourned the meeting.

Affirmation:



Christian E. Watson, President



Thomas T. Hilderbrand, Secretary

May 11, 2022
Date