



## North Carolina Board of Funeral Service

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**The North Carolina Board of Funeral Service  
Newsletter is published bi-annually.  
Any questions or comments  
should be directed to the office at  
919-733-9380 or 1-800-862-0636**

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North Carolina Board of Funeral Service  
Standing L - R: Windell Daniels, Jack D. Briggs, Rudy N. Lea,  
Frank G. McCree, Sr., J.T. Willoughby, III.  
Seated L - R: Larry R. Andrews, T.E. White, Sr., P. Mark Blake



New member, J.T. Willoughby, III

## Board matters

Mr. William H. Manson, Jr. did not seek reappointment.

Mr. J T. Willoughby, III of Tarboro was nominated by the Funeral Directors & Morticians Association of North Carolina, Inc. and was appointed by the Governor to a three year term.

Board members Mr. Larry Andrews and Mr. Mark Blake were reappointed to three year terms by the Governor as a result of their respective nominations from the North Carolina Funeral Directors Association.

# Cremations

The NC Crematory Authority met on July 16, 2007.

The matters for consideration and discussion:

- Possible combination of BFS-56 forms. The Authority decided to take no action.
- The program sponsored by the Los Alamos Nuclear Laboratory to reclaim nuclear powered pacemakers. For more information please visit the webpage developed for the program <http://osrp.lanl.gov>.
- The development of a crematory technician training and certification program. By unanimous vote members directed the Authority officers to initiate contact with the Cremation Association of NC to encourage that organization to make crematory technician training and certification part of their annual presentation.
- Potential hazardous radioactive emissions and air quality standards (see below)

The NC Department of Environment and Natural Resources, Division of Air Quality is responsible for air quality regulations that are applicable to all crematories. While crematories do not require a

permit from the Division of Air Quality, they do have to comply with the standards prescribed in Chapter 15A of North Carolina Administrative Code, section 02D .1208. Operators are encouraged to check or request the manufacturer of the crematory unit to check to make certain the unit is operating within the standards for temperature and emissions.

In addition operators should be aware of certain medical treatments that employ radioactive materials. There could be a significant risk of exposure to operators, funeral home employees and the public if proper steps are not taken to determine the type of material used and whether the material should be removed, if possible, from the deceased by qualified hospital staff prior to cremation. Steps would include special emphasis on the area of the Cremation Authorization form that relates to pacemakers or any other material or implant that may be potentially hazardous to the person performing the cremation. Because the authorizing agent may not be aware or understand medical terms, requesting this information from the physician signing the death certificate is also a good practice. Due to HIPAA regulations this may require a release signed by the person who has legal authority to approve the release of this information. This person may not be the same person who is the authorizing agent for the cremation. One suggestion would be to include a HIPAA release as part of the Cremation Authorization form.

## *Laws & Rules Exam Dates*

Application must be received 30 days prior to date of exam.

### **2007**

October 23rd | November 27th | December 11th

### **2008**

January 15th | February 19th | March 18th | April 22nd

May 20th | June 24th | July 22nd | August 19th

September 23rd | October 21st | November 18th | December 16th

## Legislative *update*

**Session Law 2007-531 (Senate Bill 1435)** the bill to amend the Board's laws was signed by the Governor on August 31. The text can be viewed by going to the General Assembly website at [www.ncga.state.nc.us/Sessions/2007/Bills/Senate/HTML/S1435v5.html](http://www.ncga.state.nc.us/Sessions/2007/Bills/Senate/HTML/S1435v5.html).

**Session law 2007-297 (House Bill 1400)** prohibits the recovery of tissue in a funeral establishment except in certain circumstances and the payment of referral fees. The text can be viewed by going to the General Assembly website at [www.ncga.state.nc.us/Sessions/2007/Bills/House/PDF/H1400v6.pdf](http://www.ncga.state.nc.us/Sessions/2007/Bills/House/PDF/H1400v6.pdf).

**House bill 634** was ratified and sent to the Governor for signature. This bill deals with advanced directives and health care power of attorney appointments. Under the new law, a health care agent (health care power of attorney) is limited to reasonable costs when making disposition decisions. In addition, this also provides that a HCPOA executed in other

states are valid in NC. Please see the guidelines prepared by the staff on page (5) of this newsletter for a more detailed explanation on determining authority to make disposition decisions

**SALES TAX:** As part of the budget adopted and ratified in the latest session of the General Assembly, the "temporary" .25% State sales tax is extended permanently so the state sales tax will remain 4.25% rather than decreasing. Due to the State absorbing counties' share of Medicaid costs, local sales taxes previously authorized will decrease by .25% and the State sales tax will increase by .25% October 1, 2008 with an additional .25% increase scheduled for October 1, 2009. Also in connection with Medicaid relief to counties, counties are authorized to have either a land transfer tax or to levy an additional .25% sales tax – this new .25% sales tax would be applicable to funeral supplies and merchandise as part of efforts to further relieve Medicaid costs. Licensees should check with their local officials to determine the total sales tax rates in effect.

## FRAUD *alert!!!!*

The Board has received several reports of attempts to obtain money by fraudulent means from or through funeral homes.

### **SCAM # 1**

In this situation the method of contact has varied. In some cases, funeral homes are contacted by a relay operator purportedly assisting an individual who is hearing impaired. In some cases the funeral homes are contacted by emails or faxes.

The person making contact wants to arrange the transportation and funeral services for a family member who has died outside of the United States. So far the countries identified are either the United Kingdom or Nigeria. The individual requests a reply with the cost for the services and funeral merchandise and offers to provide a credit card number for the purchase.

The individual then directs the funeral home to arrange a wire transfer of money to the overseas burial agent or funeral director and charge the credit card for that as well. The credit card numbers appear to be from stolen cards. This has also been reported in South Carolina.

### **SCAM # 2**

This scam is targeting families who have experienced a recent death. There have been two instances reported in which an individual has contacted families through the funeral homes providing funeral services or that recently provided services. The contact has been through telephone calls. The male caller identified himself as a representative of the Connecticut Life Insurance Company and informed the family that the deceased owned a life insurance policy or policies with the company. The person explained that the premium payments are in arrears and the full proceeds would be released if the

*cont. on page 5*

**FRAUD alert!!!! cont. from page 4**

family would forward the amount in arrears to the "company". He has asked for a credit card number as payment and has asked for money to be wired to Augusta, Georgia.

Insurance companies do not transact business in this manner.

If firms have experienced this please notify the Board, the Consumer Protection Division of the Attorney General's office or the NC Department of Insurance Consumer Division. This scam was also reported in South Carolina and California.

## Authority for *disposition*

One of the most frequently asked questions of the Board's staff relates to determining who has the authority to make decisions on the disposition of a body. North Carolina G.S. 130A-420 provides a list, in order of priority, for the authorization to dispose of a body. While it is understandable that many licensees believe the surviving spouse or family members have the highest priority with regard to disposition, the highest priority is actually given to written documents the decedent executed prior to death listed in that statute section. A written document that meets the legal standard of 130A-420 could create a conflict with the wishes of the surviving spouse or family members if the decedent directed their own disposition arrangement by a pre-need contract or a cremation authorization form, a will, a health care power of attorney or a written statement witnessed by 2 persons at least 18 years old.

Licensees should begin by asking the person or persons directing the disposition of the remains if they have the legal authority to do so and if they are aware of anyone that has higher or equal authority under with GS 130A-420. Licensees should request to review any written documents related to the legal authority to direct disposition to determine if the person(s) they are dealing with have the highest legal authority to direct disposition decisions.

**Preneed contract** - if the deceased was the purchaser and beneficiary of a preneed contract then the executor has the obligation to carry out the written instructions to bury or cremate and would be the only person to seek a change of disposition method.

**Cremation Authorization form** - Individuals may direct their own cremation by signing a cremation

authorization form which meets requirements of North Carolina law. If the authorization is done on a valid form after October 1, 2003 no further authorization is needed. If the authorization is done on a cremation authorization form prior to October 1, 2003, and that form does not meet the requirements of existing law, the executor for the estate should validate the authorization through a new authorization form.

**A will** - In order for the executor or administrator of an estate to direct disposition the will should state specifically the wishes of the decedent to be cremated, buried or anatomical donation. In the alternative, if the will refers to a preneed contract or other form of written authorization, the executor has the legal responsibility to carry out the written instructions of the decedent. If the will simply states the executor shall pay funeral or burial expenses that does not translate into the authority to make any decisions on the disposition.

**A written statement** - The statement is any document in which an individual directs the disposition of their own body as long as it is witnessed by two persons at least 18 years old. This includes documents prepared in other jurisdictions. This would only affect the choice of disposition and would require proper authorization by the person who has legal authority to make such decisions.

**Health Care Power of Attorney (health care agent)** - The authority to direct disposition of remains is not automatically granted just because a person is appointed as a health care agent. Licensees should review the document to determine if disposition authority is granted. If that authority is granted, then  
*cont. on page 6*

*Authority for disposition cont. from page 5*

that authority survives the death of the person who appointed the health care agent. **This is different than authority under a durable power of attorney, which does end at death.** Care should be taken to note if the language contained in the Health Care Power of Attorney document is specific or general in nature. For example if the document simply states the agent can decide on disposition then legally that is sufficient for that agent to authorize burial, cremation or anatomical donation. On the other hand if the document states the agent can direct a specific method of disposition, then the agent is bound to follow those directions. Recent law changes allow recognition of documents prepared and executed in another jurisdiction and restrict disposition decisions made by a health care agent to reasonable costs. In addition the health care agent does not have general authority over the decedent's property or financial affairs.

**Third party authorizations by powers of attorney (Attorney-in-Fact):** From time to time a licensee may be faced with a circumstance involving a third party authorization, such as a person acting as attorney-in-fact for another person who would otherwise have the right to direct the disposition of the decedent's remains. If the attorney-in-fact has authority to take care of business affairs, the attorney-in-fact could authorize disposition or sign a cremation authorization form. For example, a spouse purchases a pre-need contract for the other spouse, and a child of the couple is given POA to act on behalf of the purchasing spouse. In that case, the child who has authority under the POA can authorize cremation for the deceased preneed contract beneficiary on behalf of the purchasing spouse.

*Important note: These guidelines are not meant to address all possible situations. Licensees are encouraged to contact the Board staff when necessary.*

## *Sympathies Extended . . .*

**Rommie P. Hood** of Hood Funeral Service, Fayetteville who died December 13, 2006.

**Rufus H. Honeycutt, Jr.** of Linn-Honeycutt Funeral Home in China Grove who died March 29.

**James R. "Jimmie" Farmer**, former owner and operator of Farmer Funeral Service, Ayden, who died April 13.

**Martha M. Baker**, owner of Baker Funeral Home, Tarboro, who died April 20.

**Jimmy C. Swaringen** former Board member and Board President, of Ridge Funeral Home, Asheboro, who died May 13.

**Robert P. Siler**, formerly of McEwen Funeral Service, Charlotte, who died July 1, 2007.

**Charles Fred Wyatt** of Miller Funeral Service, North Wilkesboro, who died July 6, 2007.

**Bettie Wood Thomas**, an owner of Thomas Funeral Home, Fuquay-Varina, who died July 25, 2007.

**Charles E. Shytle**, Funeral Service Licensee and Dodge Chemical Company representative, who died August 1, 2007.

*(If a reader is aware of the death of a licensee that has not been acknowledged in this section, please inform the Board staff.)*

# Disciplinary matters

**Case File Number:** M06-012

**Licenses:** Reginald Booker (FSL # 98);  
Booker Funeral Home (FE # 36)

**Violations:** Upon attempting an inspection, the Board's Inspector found that Funeral Establishment had moved to a new facility without notifying the Board or being inspected. Funeral Establishment had placed a sign in front of the new facility. Funeral Establishment and Licensee were on probation at the time of the violation.

**Board Action:** The Board entered into a consent order with parties suspending the funeral service license of Respondent for sixty (60) days and assessing a civil penalty of \$3,000.00.

**EFFECTIVE DATE:** March 15, 2007

**Case File Number:** M07-007

**Licenses:** David Wujastyk (FSL #2202)

**Violations:** Request to Modify Consent Order

**Board Action:** The Board refused to modify a Consent Order to reinstate Mr. Wujastyk's license from inactive status before complying with its terms.

**EFFECTIVE DATE:** April 11, 2007

**Case File Numbers:** M05-013

**Licenses:** Darrell Howell (PNS #S2322)

**Violations:** The preneed sales licensee did not file more than one preneed funeral contract in a timely manner and did not complete them on a board form. **BOARD ACTION:** The Board entered into a consent order revoking the preneed sales license with the revocation stayed upon four years probation and a \$3,000.00 civil penalty. Preneed Sales Licensee would also complete remedial preneed education and testing.

**EFFECTIVE DATE:** May 16, 2007

**Case File Numbers:** M07-001

**Licensee:** Jackson Funeral Home of Rowland (PNE #097); Jackson Funeral Home of Laurinburg (PNE #866)

**Violations:** The funeral homes did not timely file their annual reports.

**Board Action:** The Board entered into a consent order placing each preneed establishment license on probation for two (2) years.

**EFFECTIVE DATE:** May 16, 2007.

**Case File Number:** M07-001

**Licenses:** Smith & Austin Funeral Home (PNE # 904).

**Violations:** The funeral homes did not timely file their annual reports.

**Board Action:** The Board entered into a consent order placing each preneed establishment license on probation for two (2) years.

**EFFECTIVE DATE:** May 16, 2007.

**Case File Number:** M07-001

**Licenses:** Maysville-Kahlert Funeral Home (PNE # 556)

**Violations:** The funeral homes did not timely file their annual reports.

**Board Action:** The Board entered into a consent order placing the preneed establishment license on probation for two (2) years and assessing a \$1,000.00 civil penalty.

**EFFECTIVE DATE:** May 17, 2007

**Case File Number:** V06-035; M07-001

**Licenses:** David B. Lawson Mortuary (FE #69; PNE #829); David Lawson (FSL #1073)

**Violations:** Complainant held a health care power of attorney for the deceased and informed Funeral Establishment of the document. Complainant alleges Funeral Establishment and Crematory followed the directions of the surviving spouse over her wishes. Funeral Establishment admits that it followed the directions of the spouse over the health care agent. Crematory has subsequently ceased operations under its existing license but may reapply for a new license. Funeral Establishment does not own or operate Crematory. Funeral Establishment also failed to timely file its 2006 preneed annual report.

**Board Action:** The parties entered into a consent order whereby the firm voluntarily surrendered its preneed establishment license. Preneed Establishment would be required to take a continuing education course and be ineligible to reinstate its license until January 1, 2008. The funeral establishment permit and Mr. Lawson's funeral service license were each placed on probation for 1 year.

**EFFECTIVE DATE:** June 26, 2007

*cont. on page 8*

*Disciplinary matters cont. from page 7*

**Case File Number:** V06-071; M07-001

**Licensees:** Unity Memorial Funeral Home (FE #445; PNE #902); Cornell Lewis (FSL #1782); George Durham (FDL #3929)

**Violations:** Complainant alleges Funeral Establishment allowed an unlicensed person, who also owns Funeral Establishment, to conduct one arrangements conference and request permission to embalm. Complainant alleges the unlicensed person did not present a price list or compliant Statement of Goods and Services Selected. The arrangements conference was attended by a trainee, who had been certified by another funeral establishment and was attempting to obtain a license. Trainee took notes from the unlicensed person and reviewed the contract with Licensee, the firm's manager. Licensee was in the embalming room preparing the deceased while the arrangements conference occurred. Licensee has since resigned as manager, and Trainee has since obtained a license. Funeral Establishment also holds a preneed license but has an unsatisfied judgment it did not disclose on its 2007 renewal application. Finally, Funeral Establishment did not renew on time for 2007.

**Board Action:** The Board entered into a consent order with the parties. Mr. Durham, as the former trainee, had his funeral director license placed on 1 year probation. Mr. Lewis had his funeral service license placed on 5 years probation on with a concurrent six month suspension of his funeral director license. During the period of suspension, Mr. Lewis retained his embalmer license. The funeral establishment was placed on 5 years probation, paid a \$250.00 civil penalty, and voluntarily surrendered its preneed license until it establishes it is solvent. The unlicensed owner agreed to sign a consent order for permanent injunction to restrain her unlicensed practice effective until she obtains a license but excluding periods of resident traineeship under supervision.

**EFFECTIVE DATE:** June 26, 2007

**Case File Number:** M06-013

**Licensees:** Boris Barrett (FSL #1732) Memorial Park, Funerals and Cremations (FE #580, PNE #024); Johnson's Funerals and Cremations (FE #643, PN#010); Gregory Bradner (FS #1394); Randy Wetzel (FS #2572).

**Violations:** Licensee worked at a funeral home before it closed. Without registering to practice outside a funeral establishment or being employed by a

licensed funeral home, Licensee performed at least one funeral and advertised the closed funeral home name as his business.

**Board Action:** The Board entered into a consent order placing Mr. Barrett's funeral service license on probation for 2 years and paying a \$1,000.00 civil penalty.

**EFFECTIVE DATE:** June 26, 2007

**Case File Number:** V04-081

**Licensees:** Douglas McMillan (FSL #425); Patricia McMillan (FDL #3389); McMillan Funeral Home (FE #369)

**Violations:** Licensees did not provide a Statement of Goods and Services at the time of arrangements and did not provide a General Price List at the appropriate time. Licensees also refused to release the deceased without payment when the Complainants asked to transfer the deceased.

**Board Action:** The parties entered into a Consent Order admitting to the violations whereby Douglas McMillan would be placed on a 3-year special probation of his funeral service license and pay a \$1,000.00 fine and would be subject to revocation of his funeral service license without appeal for violations of the terms of probation. Patricia McMillan would be issued a letter of caution, and the funeral home was placed on 2 years probation.

**EFFECTIVE DATE:** July 18, 2007

**Case File Number:** V05-003; M07-001

**Licensees:** Larry Russell (FSL #3000); Sandhills Funeral Home and Cremation Service (FE #38; PNE #900)

**Violations:** Licensee negligently made misrepresentations about its solvency on several preneed establishment applications. The location is now closed, and Licensee has opened a different location owned by a different corporation, which is solvent at the present time. Licensee's present preneed establishment did not timely file a preneed annual report.

**Board Action:** The Board entered into a Consent Order placing Mr. Russell's funeral service license on probation for three years. Mr. Russell's new firm was placed on probation for three years and agrees to submit balance sheets with its annual renewal. The parties would also pay a civil penalty of \$2,000.00.

**EFFECTIVE DATE:** July 18, 2007

*cont. on page 9*

*Disciplinary matters cont. from page 8*

**Case File Number:** M06-011

**Licenses:** Gregory Dorminy (FSL #1322); Howell Funeral Service (FE #733; PNE #862)

**Violations:** Preneed Sales Licensee sold one preneed contract without first obtaining a license and used an improper form. Although Preneed Sales Licensee was eligible to hold a preneed sales license at that time, Preneed Sales Licensee had never sold preneed contracts for any firm and limited his work to embalming and funeral directing. The preneed establishment did not deposit funds in a timely manner into a trust account or file the preneed contract in a timely manner.

**Board Action:** The parties entered into separate consent orders with the Board. Mr. Dorminy's preneed sales license was placed on probation for one (1) year for the violations. Howell Funeral Home's preneed establishment license was placed on probation for one year and paid a civil penalty of \$1,000.00. Continuing education was ordered.

**EFFECTIVE DATE:** November 14, 2006. (Howell F.H.); July 18, 2007 (Dorminy).

**Case File Number:** M06-025

**Licenses:** Central Carolina Crematory (CR #26)

**Violations:** During a routine inspection, the Board's Inspector found that Crematory performed a cremation without the signature of the authorizing agent. Crematory's authorization form contained the signature of Licensee, who contracted with Crematory to perform the cremation, and Licensee's completion of the funeral director's representations section. Licensee previously obtained the authorization for a different crematory to perform with all proper signatures but elected to change crematories at the last minute without having the authorization agent sign the new form. The Inspector also found Crematory did not keep records as required for several cremation cases.

**Board Action:** Crematory entered into a consent order issuing a letter of caution, paying a \$500.00 civil penalty. Crematory will attend a continuing education course in crematory recordkeeping. Crematory has corrected all violations and obtained necessary signatures from the authorizing agents on the additional authorization form.

**EFFECTIVE DATE:** July 18, 2007

**Case File Number:** M06-022

**Licenses:** Coats Funeral Home (FEP #104; CR #10); James Denning (FDL #1925)

**Violations:** The Board's Inspector inspected a facility licensed as a funeral establishment and crematory. The Inspector found that the crematory did not keep its records in accordance with the Board's laws and rules. The Inspector also found that the unlicensed owner of Coats Funeral Home sold one cremation on a preneed basis off the funeral home premises. The Inspector also found that Coats Funeral Home did not have a licensee sign several Statements of Goods and Services Selected.

**Board Action:** The parties entered into a consent order issuing letters of caution to Mr. Denning and Coats Crematory. Coats Funeral Home was placed on probation for one year and paid a \$1,000.00 compromise penalty.

**EFFECTIVE DATE:** August 8, 2007

**Case File Number:** M07-012

**Licenses:** James S. Congleton, Jr. (FSL # 2013)

**Violations:** Mr. Congleton had his funeral service license revoked by the Board in 2006 and requested his funeral service license be reinstated.

**Board Action:** The Board denied reinstatement of Mr. Congleton's funeral service license.

**EFFECTIVE DATE:** July 18, 2007

**Case File Number:** V07-017

**Licenses:** A. L. Jinwright Funeral Service (FEP #587); Wayne Russell (FSL #917)

**Violations:** The firm was alleged to have misrepresented that embalming was required by North Carolina law after 24 hours in order to get the family to authorize embalming. The complainant stated that he told the parties he did not want embalming and did not wish to have a viewing.

**Board Action:** The parties entered into a consent order placing its funeral establishment permit and Mr. Russell's funeral service license on probation for one year. Funeral Establishment voluntarily made restitution and apologized at the time of the complaint.

**EFFECTIVE DATE:** August 8, 2007

*cont. on page 10*

*Disciplinary matters cont. from page 9*

**Case File Number:** M07-014

**Applicant:** Ramona Renea Brown

**Board Action:** The Board denied a traineeship application for making a false statement on her application and based on her background check. Ms. Brown may reapply in one (1) year.

**EFFECTIVE DATE:** August 17, 2007

**Case File Number:** M07-015

**Licensees:** Monica LeeAnn Faggert

**Board Action:** The Board denied Ms. Faggert's traineeship application based on her background check. Ms. Faggert may reapply upon satisfactory completion of her probation.

**EFFECTIVE DATE:** August 17, 2007

## Congratulations

**Congratulations to these funeral professionals who have been licensed since the last newsletter.**

### **New Funeral Director Licensee's**

*Joanne M. Anderson, Ft. Mill, SC*

*Kayce O. Bester, Shelby*

*Margaret Sandy Crumpler, Raeford*

*Jared Anthony Gelo, Zebulon*

*Inez Marvaletta Green, Durham*

*Carolyn Whitehead Hart, Rocky Mount*

*Thomas Murray Isley, Burlington*

*Hedrick Jones, Red Springs*

*Richard Nixon Locklear, Jr., Laurinburg*

*Margaret Lamb McKita, Rocky Mount*

*Cheri Powers, Goldsboro*

*Jerry Allen Stapleton, Fayetteville*

*Dawn S. Tyson, Snow Hill*

### **New Funeral Service Licensee's**

*Justin Glenn Abernathy, Rutherford College*

*John A. Adamcewicz, Farmington, CT*

*Nikki Layne Adams, Greensboro*

*Jeffrey Braley, Forest City*

*James C. Bullard, Jr., Stedman*

*Edwin B. Clements, III, Durham*

*Michael J. Costigan, Huntersville*

*G. Kay Friedrich, New Bern*

*Felicia Lashawn Gaston, Wadesboro*

*Henry Cecil Gilmore, Charlotte*

*Willis Hunt Groce, III, Asheville*

*Brantley Morris Gurley, Goldsboro*

*Raymond Russell Hacket, Jr., New Bern*

*L. Mark Hecht, Mocksville*

*James W. Heilman, Fort Mill*

*Teresa J. Herring, Dunn*

*Curtis Mitchell Jenkins, Greensboro*

*Vincent M. Johnson, Cincinnati, OH*

*Spencer Keith Letchworth, Greenville*

*Amelia McPeters Howe, Marion*

*Bruce D. Martin, Jr., Asheville*

*Steven Nile Patterson, Winston-Salem*

*Edgar Dean Shelton, Asheboro*

*Kevin J. Shillabeer, Wilmington*

*Philip Michael South, Detroit, MI*

*Andrew W. Teresak, II, Manville, NJ*

*Amiria Thompson-Prather, Pembroke*

*David T. Valentine, Franklin*

*Billy Joe Wedgworth, Manteo*

*William C. White, Indian Trail*

*Larry Brandon Williams, Graham*

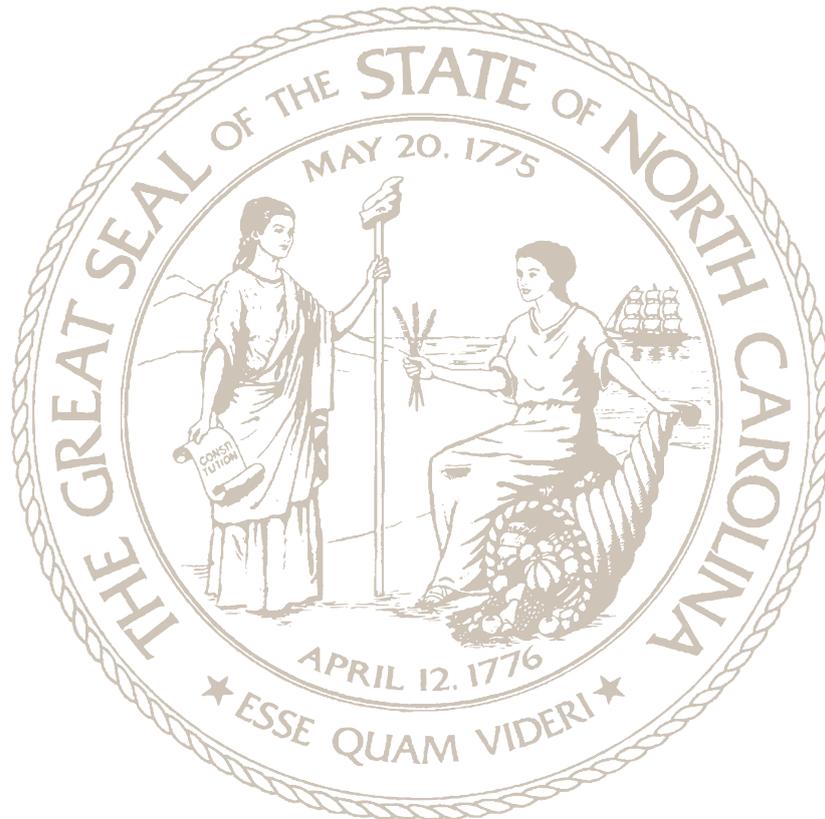
*Jonathan Ray Wood, Reidsville*

**The following embalmers have been licensed since the last newsletter:**

*Anthony F. Brown, Charlotte*

*Calvin L. Cherry, Greenville*

*Due to printing deadlines the names of some individuals recently licensed may not appear. Those names will be added for the next newsletter.*



## *Death Registration*

Glenn Cutler, State Registrar and Director of Vital Records issued a memorandum on August 16, 2007 regarding the use of the current version of the North Carolina death certificate. The correct version is Death Certificate (DHHS 1872) with the revised date of 3/03 and reviewed 3/06. Use of the improper version could result in a rejection of death certificates. Please check supplies of the death certificates to determine if you are using the correct version.

Local health departments will provide the current version.

## *Testing of Electronic Pre-need Annual Reports*

Currently the staff is working with the computer programmer to determine problems within the reporting program. Testing of the system should begin shortly. There are several firms that have expressed interest in testing. Other firms wishing to assist with this endeavor may contact

Paul Harris via email at [wpharris@ncbfs.org](mailto:wpharris@ncbfs.org)

## *Licensee & Trainee Address Update*

If you are a licensee and/or trainee and your mailing address needs to be updated,  
please use this simple form to update the Board's information.

Once you have completed the address correction form, please place it in a stamped envelope  
and mail it to: **1033 Wade Ave., Suite 108**  
**Raleigh, NC 27605**

LICENSEE/TRAINEE NAME \_\_\_\_\_ LIC. NUMBER \_\_\_\_\_

CORRECT MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

*Address Update Form can be found on the last page of this issue!*

Return Service Requested

1033 Wade Ave., Suite 108  
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**North Carolina Board  
of Funeral Service**

