

# North Carolina Board of Funeral Service

1033 Wade Avenue, Suite 108, Raleigh, NC 27605

(919)-733-9380 or 1-800-862-0636

[www.ncbfs.org](http://www.ncbfs.org)

**E-NEWS** August 2008 Volume 5, Issue 4

The next meeting of the Board will be held at 9 a.m. Wednesday, August 13, 2008 at the Board offices, 1033 Wade Avenue, Suite 108, Raleigh, NC 27605. The agenda for the meeting can be viewed by [following this link](#).

---

**[CLICK HERE FOR CONTINUING EDUCATION PROGRAMS](#)**

## BOARD ACTIONS-

Actions and Results of the July 16th Board meeting:

- Approved the final draft of the licensed guidelines document. The final draft can be viewed [by following this link](#).
- Reviewed and approved the audit report for fiscal 2007.
- Approved proposed changes to the Board's administrative rules. ( Please see the next section)

## RULE MAKING-

The Board has initiated rule making by submitting proposed changes to Title 21, Chapter 34 of NC Administrative Code. The Notice of Text may be [viewed here](#) and the proposed changes may be viewed by following the links: [21 NCAC 34A](#), [21 NCAC 34B](#), [21 NCAC 34C](#), and [21 NCAC 34D](#). A public hearing to receive comment will be held 9 a.m. September 10, 2008 at the Board offices, 1033 Wade Avenue, Suite 108, Raleigh NC 27605. Written comments may be submitted by mail to the Board address, via fax to (919)-733-8271 or via email to [wpharris@ncbfs.org](mailto:wpharris@ncbfs.org). The deadline for written comments is October 14, 2008.

## CREMATORY AUTHORITY MEETING

Actions and results of the July 23 North Carolina Crematory Authority meeting

- Change to the 56 series forms to include the crematory permanent ID number and the crematory license number
- Allow the use of a single form to combine the information required on forms 56 A-C.

## IF A SOCIAL WORKER DIRECTS THE FUNERAL HOME MUST BE OWNER OF A POLICY:

The staff is tracking the counties and locations where funeral homes are being told by social workers they have to own the policies funding pre-need contracts. Licensees who are experiencing this should contact Paul Harris at 800-862-0636, [wpharris@ncbfs.org](mailto:wpharris@ncbfs.org) , or by fax at 919-733-8271.

## DISASTER PLANNING AND S-MORT

Tom Taaffe is the S-MORT coordinator for North Carolina. He has notified the staff that he is receiving contact from licensees interested in participating. Those licensees interested in participation may contact Mr. Taaffe via email- [Tom.Taaffe@ncmail.net](mailto:Tom.Taaffe@ncmail.net)

DISCIPLINARY MATTERS

CASE FILE NUMBER: V08-005.  
LICENSEES: Zelma Webb, Roanoke Rapids (PNS #FS1588).

SUMMARY: Ms. Webb sold a preneed funeral contract on a regular Statement of Goods and Services Selected without filing it with the Board. The preneed funds were accepted by the unlicensed owner several months before but were never deposited into a trust account or insurance policy.

BOARD ACTION: The Board adopted a consent order placing Ms. Webb's preneed sales license on probation for one (1) year on the condition she take a preneed continuing education class and undergo testing.  
EFFECTIVE DATE: June 18, 2008.

\*\*\*\*\*

CASE FILE NUMBER: V08-013.  
LICENSEES: Jackson Funeral Home, Laurinburg (PNE #097).

SUMMARY: The complainant alleges that Jackson Funeral Home refused to transfer a preneed policy at death. Jackson Funeral Home made itself beneficiary of policy made itself after the insured could no longer keep up the premiums, thereby creating a preneed funeral contract under law.

BOARD ACTION: The Board entered into a Consent Order extending the probation for Jackson Funeral Home's preneed establishment license for one (1) year on the condition that its preneed sales licensees attend a preneed continuing education course. The funeral home also transferred the policy proceeds to the performing funeral home.  
EFFECTIVE DATE: June 18, 2008.

\*\*\*\*\*

CASE FILE NUMBERS: V07-036, M08-002  
LICENSEES: Terence Rountree (FD #3504); Rountree Family Mortuary & Cremation Service, Greenville, NC (FE #349; PNE #745).

SUMMARY: In V07-036, Mr. Rountree took preneed funds to a check cashing store and did not timely deposit them into a trust account within five (5) business days. The contract was not filed in a timely manner with the Board. Mr. Rountree made restitution shortly thereafter. The Board inspector also found several preneed recordkeeping violations. In M08-002, during the investigation of an unlicensed funeral establishment, the Board inspector found that Mr. Rountree made a payment to an unlicensed person to secure business.

BOARD ACTION: Mr. Rountree voluntarily surrendered his funeral director license and preneed sales license. Mr. Rountree agreed to resign his officer position in the corporation owning the funeral home. He is eligible to seek reinstatement of his funeral director license in six (6) months. The preneed establishment permit was placed on three (3) years probation and the funeral establishment was placed on one (1) year probation. A \$1,000.00 civil penalty was paid by the funeral home.

EFFECTIVE DATE: July 16, 2008.

OUR SYMPATHIES ARE EXTENDED TO THE FAMILIES OF:

**Harry Clayton "Clay" Joyce**, former owner of Nelson Funeral Home, Danbury, who died February 29, 2008.

**James M. Hester** formerly of Hester, Whitted and Day Funeral Service, Roxboro and Hillsborough, who died March 28, 2008.

**James (Jim) H. Wilkinson, Jr.** formerly of Wilkinson Funeral Home, Concord, who died July 11, 2008.

**Elizabeth Anne (Beth) Carothers**, of Gastonia who died July 18, 2008.