

North Carolina Board of Funeral Service

1033 Wade Avenue, Suite 108, Raleigh, NC 27605

(919)-733-9380 or 1-800-862-0636

www.ncbfs.org

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The next meeting of the Board will be held at 9 a.m. Wednesday, January 14, 2009 at the Board offices, 1033 Wade Avenue, Ste. 108, Raleigh, NC 27605. The agenda for the meeting can be viewed by [following this link](#). The Board has also scheduled hearings for 9 a.m. Thursday January 15, 2009 at the Board offices.

[CLICK HERE FOR CONTINUING EDUCATION PROGRAMS](#)

BOARD ACTIONS-

Actions and results of the December 10 meeting:

- A. Adopted the 2009 budget
- B. Elected officers for 2009 as follows:
Larry Andrews- President
J. T. Willoughby- Vice President
George Parrott- Secretary
- C. Approved pre-need recovery fund claims related to the former Howell Funeral Home in Gastonia. The Board approved some claims at the November meeting.
- D. Approved a recommendation from the Crematory Authority to begin rulemaking to allow the use of a single form that combines current forms BFS 56, A, B, and C. Use of this form would be optional and not required. A draft of the proposed form can be viewed [by following this link](#).

2009 RENEWALS-

- Licenses expired December 31, 2008 and must be renewed on or before February 1, 2009 to avoid disciplinary action.
- If you cannot locate your renewal application please contact the Board office. **DO NOT** wait until the end of January to request another. You may also access renewal forms online at www.ncbfs.org on the "Applications" page.
- Pursuant to N.C.G.S. § 90-210.23(d) make certain you inform the board of any change in mailing address. In the interest of security, the notice should be in a signed, written format.
- Licensees can check their CE hours by accessing the website "Directory" page. Enter either your license number or **only** your last name. Please keep in mind CE hours recently obtained may not be entered as yet.

WEBSITE UPDATES:

Laws and Rules page- Recently added links to laws and rules related to the practice of funeral service such as vital records, medical examiner, communicable disease, funeral processions and disorderly conduct at funerals. Links to the FTC website and HIPAA guidelines have also been placed on the page.

Newsletters- past newsletters from 2000 through the spring of 2008 have been posted online. The fall 2008 edition will be posted shortly.

OUR SYMPATHY IS EXTENDED TO THE FAMILIES OF:

- **Mr. Bernie Edward Phillips**, formerly of Jones-Phillips Funeral Home, Mt. Airy, who died November 19, 2008
- **Mrs. Betty Ann Lutz Burton**, of Lutz-Austell Funeral Home, Shelby, who died December 3, 2008
- **Mr. William Larry Kinsey**, of Twiford Funeral Home, Elizabeth City, who died December 4, 2008
- **Mr. Clyde Harper Holland, Sr.**, of Butler Funeral Home in Roseboro, who died December 25, 2008
- **Mr. Dennis J. Stallings, Jr.**, of Stallings Funeral Homes in Elizabeth City, Hertford and Gatesville and Simmons Funeral Home in Plymouth, who died December 25, 2008
- **Mr. John Thomas Monteith**, formerly of Moore Funeral Home, Brevard who died December 28, 2008

DISCIPLINARY ACTIONS

CASE FILE NUMBER: V06-045.

LICENSEES: Sisk-Butler Funeral Home, Bessemer City (FE #551); Donna Baker (FDL #3464).

SUMMARY: The funeral home held out in a local newspaper that it was locally owned and operated when the firms were owned by a corporation located outside North Carolina. The manager was only a minority shareholder. Board policy considers this practice to be false and misleading advertising. A warning letter was previously sent to the firm.

BOARD ACTION: The parties entered into a consent order. The funeral establishment was placed on probation for two (2) years and paid a civil penalty of \$2,000.00. Ms. Baker was issued a letter of caution.

EFFECTIVE DATE: December 10, 2008.

CASE FILE NUMBER: M08-001.

LICENSEES: Woodard Funeral Home, Greensboro (PNE #781); Woodard Funeral Home of High Point (PNE #905).

SUMMARY: The preneed licensees failed to respond to requests to correct deficiencies its preneed annual reports in a timely manner.

BOARD ACTION: The parties entered into a consent order placing each firm's preneed establishment license on probation for one year.

EFFECTIVE DATE: December 10, 2008.

The Board offices will be closed Monday, January 19, 2009 in observance of the Martin Luther King, Jr. holiday.