

North Carolina Board of Funeral Service

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www.ncbfs.org

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Next meeting of the Board is 9 a.m. Wednesday, November 14, 2012 at the Board offices, 1033 Wade Avenue, Ste. 108, Raleigh, NC 27605. The agenda will be posted by November 9 and can be viewed by [following this link](#).

The Board is also scheduled to meet on Thursday, November 15, 2012 for hearings.

[CLICK HERE FOR CONTINUING EDUCATION PROGRAMS](#)

IMPORTANT ANNOUNCEMENTS-

The Board and Board Staff would like to take this opportunity to wish all licensees and their families and staffs a Happy Thanksgiving.

Crematory Authority ballots will be counted at the November meeting of the Board. 108 Ballots were mailed and 37 (34%) were returned on time.

2013 Individual license and Establishment permit renewals will be mailed beginning Thursday, November 29. Renewals are due back by December 31, 2012.

Licensees who are exempt from continuing education requirements as per § 90-210.25(5)(e) will now be permitted to attend Board-sponsored continuing education programs at no cost to the licensee. This is dependent on the stipulations that (a) there would be no financial impact to the Board and (b) attendance by said licensees would not preclude others who are required to earn CE hours from attending due to facility constraints. RSVP would be required to ensure sufficient space.

The new NCBFS-PN5, Certificate of Performance for a Preneed Funeral Contract is available and can be used now <http://www.ncbfs.org/1cop.pdf> . It is *required beginning January 1, 2013*.

Reminder: There is now a calculator available to compute the amount of non-guaranteed funds applicable on inflation-proof preneed contracts. The "Calculator" link is located on the Preneed tab on the main webpage: <http://www.ncbfs.org/preneed/PreneedCalculation.xlsx> .

TRAINEE CORNER

The Board website now contains a link to the Trainee Supervisor Tutorial power point. All trainee supervisors should review this from time-to-time to ensure compliance. The tutorial is on the At Need tab on the main webpage: <http://www.ncbfs.org/atneed/TraineeSupervisorTutorial.pdf>

Trainee reports "... must be filed in the office of the Board not later than the 10th day of the calendar month which immediately follows the completion of each one month period of resident traineeship. Failure to submit such reports when due shall be sufficient cause for suspension or revocation of the certificate of resident traineeship" (21 NCAC 34B.0110). The trainee, the licensee under whom the trainee served during the period and the manager of the establishment are **all** responsible.

REMEMBER TO CHECK YOUR WEBSITE CONTENT

Is your staff listing correct? Is it clear as to the licensing status of your staff? Staff positions must be clearly identified so as to not be misleading regarding licensure of staff.

ELECTRONIC DEATH REGISTRATION

A revised version of the US Standard Death Certificate is required to be in use by January 1, 2014. EDRS Work Group is looking at systems currently in place in the states of California, Michigan, North Dakota, Utah and Wyoming for compatibility with NC requirements and existing infrastructure.

SYMPATHIES ARE EXTENDED TO THE FAMILIES OF:

Lawrence Jackson, Jr., owner and operator of Jackson Funeral Homes in Maxton, Rowland and Laurinburg and father of Board member Lawrence Jackson III, who died on October 30, 2012.

Emeline Manson, co-founder of Manson Mortuary, Williamston, who died on September 20, 2012

Eddie Loy "Buddy" Ivey Jr, of McClure Funeral Service, Graham, who died on October 19, 2012.

Nannie D. Loftin, owner of Loftin Funeral Home, Kinston, who died on October 22, 2012.

DISCIPLINARY MATTERS:

CASE FILE NUMBER: M12-002.

LICENSEES: Swinson Funeral Home (FE #575, PNE #212); Robert Swinson, IV (FDL #3602).

SUMMARY: Swinson Funeral Home had minor recordkeeping violations during a preneed examination, some of which had not been corrected several from the last examination. The firm also made an incorrect statement on its 2012 renewal applications by stating that its corporation was in good standing with the Department of Revenue.

BOARD ACTION: The parties wish to enter into a consent order placing the preneed establishment license, funeral establishment permit, and Licensee

on probation for one (1) year. The parties would also take preneed continuing education.

EFFECTIVE DATE: October 17, 2012.

IMPORTANT REMINDER:

It's November ... how many Continuing Education hours do you still need this year?