

# North Carolina Board of Funeral Service

1033 Wade Avenue, Suite 108, Raleigh, NC 27605

(919)-733-9380 or 1-800-862-0636

[www.ncbfs.org](http://www.ncbfs.org)

**E-NEWS** December 2013 Volume 9, Issue 11

Next meeting of the Board is 9 a.m. Wednesday, January 8, 2014 at the Board offices, 1033 Wade Avenue, Suite 108, Raleigh, NC 27605. The agenda will be posted by January 3 and can be viewed by [following this link](#).

[CLICK HERE FOR CONTINUING EDUCATION PROGRAMS](#)

## IMPORTANT ANNOUNCEMENTS-

Renewal forms have been mailed and must be returned by December 31, 2013 with the applicable fee. If you have not completed your required continuing education, your license will not be renewed until you have met your obligation.

The Board and Board Staff would like to take this opportunity to wish all licensees and their families and staffs a Merry Christmas, a Joyous Holiday Season and a safe, healthy and prosperous New Year. The Board office will be closed Tue.-Thurs., December 24-26, 2013 for Christmas and Wednesday, January 1, 2014 for New Year's Day.

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## **Preneed Annual Reports ONLINE**

Your 2013 Preneed Annual Reports will be available online in 2014. You must call the Board office at 919-733-9380 and ask to speak with Ms. Cochrane before January 15, 2014 if you wish to **OPT OUT** of online reporting. We will mail paper copies **ONLY** if you call the office.

If we do not hear from you, your login information and instructions will be mailed by January 31, 2014. You will need to set up your password when you log into the system.

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The Board and Board Staff wish to congratulate Mr. Jimmy Featherston upon his retirement on December 31, 2013 after 19 years of service. In recognition of his dedication, Mr. Featherston has been awarded the Order of the Long Leaf Pine by Governor McCrory.

## TRAINEE CORNER

**Policy change reminder:** Effective **July 1, 2013**, **ALL** trainees, both full-time AND part-time, are required to report their hours worked on their monthly trainee reports.

**Both the trainee and the supervisor** share responsibility for the timely submission of reports. Late submissions could require an appearance before the Board for **both** the trainee and the supervisor...taking both of you away

from the funeral home for at least a morning - if not longer. The solution is simple – *don't be late!*

CONTINUING EDUCATION

Continuing Education hours MUST be completed before your practitioner license will be renewed. <http://www.ncbfs.org/list.html>

SYMPATHY IS EXTENDED TO THE FAMILIES OF:

**Frank McMahan**, former president and manager of McMahan's Funeral Home, Rutherfordton, who died on December 2, 2013.

**C. Maurice Whittamore**, father of Mark Whittamore of Wells Funeral Homes, Canton and Waynesville, who died on December 5, 2013.

DISCIPLINARY MATTERS:

CASE FILE NUMBER: M13-019.

LICENSEES: Florence-Progressive Mutual Burial Association.

SUMMARY: During a recent audit, the Board auditor found that the association was not keeping records as required.

BOARD ACTION: The Board adopted a consent order. Rosalind Mitchell was removed as secretary-treasurer and will be replaced within 90 days.

EFFECTIVE DATE: December 11, 2013.

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CASE FILE NUMBER: M13-020.

LICENSEES: Chapman Funeral Home (FE #94).

SUMMARY: During a recent inspection, a Board inspector found that the firm did not have compliant FTC price lists and did not submit corrections to the Board office by the deadline.

BOARD ACTION: The Board adopted a consent order paying a \$2,000.00 civil penalty and requiring continuing education in the Funeral Rule.

EFFECTIVE DATE: December 11, 2013.

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