

# North Carolina Board of Funeral Service

1033 Wade Avenue, Suite 108, Raleigh, NC 27605

(919)-733-9380 or 1-800-862-0636

[www.ncbfs.org](http://www.ncbfs.org)

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Next meeting of the Board is 9 a.m. Wednesday, November 13, 2013 at the Board offices, 1033 Wade Avenue, Suite 108, Raleigh, NC 27605. The agenda will be posted by November 8 and can be viewed by [following this link](#).

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[CLICK HERE FOR CONTINUING EDUCATION PROGRAMS](#)

## IMPORTANT ANNOUNCEMENTS-

During the October meeting, the Board voted to no longer enforce the requirement to prepare form PN-8, the Individual Customer Preneed Contract Journal. Preneed establishments must continue to ensure that the balances of individual contracts are accurate and updated when presenting the preneed annual reports. The provision in the rules which requires this form, 21 NCAC 34D .0301(c)(3) will be amended at a later time.

NC Vital Records is developing a link on their website which will give detailed information regarding the new NC Death Certificate, which goes into effect on January 1, 2014. The link will show what's new on the certificate as well as instructions for securing authority to laser-print certificates, where to obtain security paper, and other information you'll need to know. The Board will send out a mailer later this month with information on how to access the data on Vital Records' website.

OSHA Training reminder – employers must train workers on new label elements and safety data sheets by December 1, 2013. This is the first deadline in the implementation phase of aligning the OSHA Hazard Communication Standard with the UN Globally Harmonized System of Chemical Classification and Labeling.

## TRAINEE CORNER

**Policy change reminder:** Effective **July 1, 2013**, **ALL** trainees, both full-time AND part-time, are required to report their hours worked on their monthly trainee reports.

**Both the trainee and the supervisor** share responsibility for the timely submission of reports. Late submissions could require an appearance before the Board for **both** the trainee and the supervisor...taking both of you away from the funeral home for at least a morning - if not longer. The solution is simple – *don't be late!*

## CONTINUING EDUCATION

It's almost November...time is running out for you to complete your continuing education hours for 2013. Have you completed your CE for 2013 yet? Have you *started*? <http://www.ncbfs.org/list.html>

SYMPATHY IS EXTENDED TO THE FAMILIES OF:

**Philip Douglas Young**, of McEwen Funeral Service and Sharon Memorial Park Crematory, Charlotte, who died on September 16, 2013.

**Alma Hicks Hayworth**, retired office manager of Hayworth-Miller Funeral Home, Winston-Salem, who died on September 17, 2013.

**Dionne Simpson "Dee-Dee" Whitley**, wife of William H. Whitley, Jr. of Whitley's Funeral Home, Kannapolis, who died on September 19, 2013.

**Reva Virginia Jones Miller**, wife of the late Robert F. Miller Sr. and mother of Frank Miller of Hayworth-Miller Funeral Homes, who died on October 2, 2013.

DISCIPLINARY MATTERS:

CASE FILE NUMBERS: M10-013; V12-080.

LICENSEES: Scarborough & Hargett Funeral Home (FE #533; PN #230).

SUMMARY: Preneed Establishment did not keep preneed records as required on two separate audits. Funeral Establishment was alleged by a consumer not to have provided price lists at the start of the arrangements conference, which the firm denies.

BOARD ACTION: The Board adopted a consent order placing the preneed establishment license on probation for two (2) years and assessing a \$500.00 compromise penalty.

EFFECTIVE DATE: October 9, 2013.

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CASE FILE NUMBER: C13-045.

LICENSEES: Casey Funeral Home (FE #89; PN #297); Craig Casey (FS #1215); Martha Casey (FS #1892).

SUMMARY: Preneed Establishment did not deposit all funds into a trust account within five business days, did not file a preneed contract, and used a contract form with the bank deposit information deleted. Preneed Establishment and its two licensees were placed on probation for a similar offense in 2012.

BOARD ACTION: The Board adopted a consent order revoking the preneed establishment license and the preneed sales licenses of the two licensees. The probation for the funeral establishment and two licensees was extended for one (1) year, and the parties paid a \$2,000.00 compromise penalty.

EFFECTIVE DATE: October 9, 2013.

**\*\* Daylight Savings Time ends 2:00 AM Sunday, Nov 3 \*\***

