

North Carolina Board of Funeral Service

1033 Wade Avenue, Suite 108, Raleigh, NC 27605

(919)-733-9380 or 1-800-862-0636

www.ncbfs.org

E-NEWS November 2014 Volume 10, Issue 11

Next meeting of the Board is 9 a.m. Wednesday, December 10, 2014 at the Board office, 1033 Wade Avenue, Suite 108, Raleigh, NC 27605. The agenda will be posted by December 5 and can be viewed by [following this link](#).

[CLICK HERE FOR CONTINUING EDUCATION PROGRAMS](#)

IMPORTANT ANNOUNCEMENTS-

THANKSGIVING

Board of Funeral Service office will be closed Thursday and Friday, November 27-28 in observance of Thanksgiving. The Board and staff wish everyone a safe and happy holiday.

NEW STAFF

The Board is pleased to welcome Sharon Devine, Inez Green and Dara Warner to the staff.

Ms. Devine has assumed the role of Preneed Program Assistant. Ms. Green has joined the inspection staff and will be responsible for the Eastern Region. Ms. Warner will serve as paralegal.

INSPECTOR VACANCY

The Board is soliciting applications for an Inspector (time-limited).

This position will open as time-limited for up to three years, but may convert to permanent during the three-year period.

Applicants must hold a North Carolina funeral service license in good standing. Preference will be given to applicants with five or more years of continuous, full time practice as a funeral service professional in North Carolina. Candidates must possess a working knowledge of the laws and regulations governing the practice of funeral service in North Carolina, death registration, postmortem investigation/disposition laws of North Carolina, and the Federal Trade Commission Funeral Rule. Computer experience is required. This position requires travel. Prior to an offer of employment, drug screening and a criminal background check will be conducted.

Comprehensive benefit package includes: salary, mileage and expense reimbursement, 401k plan, health, disability and dental coverage, paid holidays, vacation and sick leave. Interested candidates should submit a confidential resume, cover letter, and three references by November 30 to Peter M. Burke, CFSP, NC Board of Funeral Service, 1033 Wade Avenue, Suite 108, Raleigh, NC 27605 or via email to pmburke@ncbfs.org

EBOLA

The Centers for Disease Control and Prevention has issued guidelines for the handling of human remains of Ebola victims. The information can be found on the CDC website at <http://www.cdc.gov/vhf/ebola/hcp/guidance-safe-handling-human-remains-ebola-patients-us-hospitals-mortuaries.html>

The Occupational Safety and Health Administration has also published information which can be found at <https://www.osha.gov/SLTC/ebola/standards.html>

RENEWALS

License renewal forms are on the way. Be sure to renew EARLY to avoid that "oops – I forgot" moment and the issues that come with it. *Your license expires on December 31, 2014...*

*REMINDER: Certificate of Performance was revised in September, 2012. ALL preneed providers are *required* to use this form: <http://www.ncbfs.org/applications/1cop.pdf>

CERTIFICATE OF PERFORMANCE

Rebecca Hedricks is no longer producing the hardcopy COP form. You may download/copy from the Board website at <http://www.ncbfs.org/applications/1cop.pdf> . Those desiring hardcopy forms can contact their local printer for assistance, or contact Macon Michaux at Documents Direct, 919-829-8810.

TRAINEE CORNER

New candidates whose applications are approved begin traineeship on the first day of the month following receipt of a completed application. Trainees, supervisors or trainee candidates with questions related to the Traineeship Program are encouraged to contact the Board office. Do not rely on others to tell you how the program works.

CONTINUING EDUCATION

There are less than 50 days remaining in 2014. How many continuing education hours have you completed this year? Are you done? Are you close? *Have you started?*

CREMATORY AUTHORITY

Election results are in for the Crematory Authority:

Clarence Boston	9 votes
Cecil Burton	38 votes

One invalid ballot was also received. Mr Burton will continue his service on the Crematory Authority for another three-year term beginning January 1, 2015.

REMINDER: If your firm is planning to open a crematory or add an additional retort, the unit must be inspected by the Board prior to operating it. You must notify the Board when you are planning to conduct your "first burn" so that a Board inspector can be present.

**** CREMATORY OPERATORS ****

KNOW who is contacting you if you are called to perform a "trade cremation."
Verify the establishment that contacts you. Is it a North Carolina licensee?
Have you done business with them before????

SYMPATHY IS EXTENDED TO THE FAMILIES OF:

Marvin Glenn Hannah, retired partner of Rich and Thompson Funeral Service of Burlington and Graham, who died on October 17, 2014.

Edmonia T. Gore, President and manager of Matthews Funeral Service, Wallace, who died on October 18, 2014.

Jerry Wayne Hawks, of Cumby Family Funeral Service of High Point and Archdale, and former Board member of NC Board of Funeral Service, who died on October 20, 2014.

Mary Ella McLendon, mother of Chester McLendon of McLendon Funeral Home, Ellerbe, who died on November 11, 2014.

